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NORTH EAST (INNER) AREA COMMITTEE

Meeting to be held in St Gemma's Hospice (Prout Conference Centre), 329 Harrogate Road,
Moortown, Leeds, LS17 6QD on
Monday, 5th February, 2007 at 4.00 pm

MEMBERSHIP

Councillors

J Dowson	-	Chapel Allerton
S Hamilton	-	Chapel Allerton
M Rafique	-	Chapel Allerton
R Harker	-	Moortown
M Harris	-	Moortown
B Lancaster	-	Moortown
V Kendall	-	Roundhay
M Lobley	-	Roundhay
P Wadsworth	-	Roundhay

Agenda compiled by:
Governance Services Unit
Civic Hall
LEEDS LS1 1UR
Telephone: 247 4356

Andy Booth

Area Manager: Rory Barke
Tel: 214 5865

A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p>	
2			<p>ELECTION OF CHAIR</p> <p>In the absence of the Chair to elect a Chair for the meeting</p>	
3			<p>EXCLUSION OF PUBLIC</p> <p>To identify items where resolutions may be moved to exclude the public</p>	
4			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
5			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 13 of the Members Code of Conduct</p>	
6			<p>APOLOGIES</p>	

Item No	Ward	Item Not Open		Page No
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8			<p>MINUTES</p> <p>To confirm as a correct record the attached minutes of the meeting held on 4th December 2006.</p>	1 - 8
9			<p>MAKING THE HOUSING LADDER WORK</p> <p>To receive and consider the attached report of the Chief Housing Officer</p> <p>Time – 15 mins (Council Function)</p>	9 - 20
10			<p>CHAPELTOWN ROAD DEVELOPMENT PLAN</p> <p>To receive and consider the attached report of the North East Area Manager.</p> <p>Time – 15 mins (Executive Function)</p>	21 - 24
11			<p>2006/07 WELL-BEING FUND</p> <p>To receive and consider the attached report of the North East Area Manager</p> <p>Time – 15 mins (Executive Function)</p>	25 - 32

Item No	Ward	Item Not Open		Page No
12			<p>GRANT AND FUNDRAISING ADVICE WORKER UPDATE</p> <p>To receive and consider the attached report of the North East Area Manager</p> <p>Time – 15 mins (Executive Function)</p>	33 - 56
13			<p>NORTH EAST DISTRICT PARTNERSHIP UPDATE</p> <p>To receive and consider the attached report of the North East Area Manager.</p> <p>Time – 10 mins (Executive Function)</p>	57 - 60
14			<p>AREA ACTIONS AND ACHIEVEMENTS PROGRESS REPORT</p> <p>To receive and consider the attached report of the North East Area Manager</p> <p>Time – 10 Mins (Executive Function)</p>	61 - 76
15			<p>AREA COMMITTEE WORKING GROUPS REPORT</p> <p>To receive and consider the attached report of the North East Area Manager</p>	77 - 80
16			<p>DATE, TIME AND VENUE OF NEXT MEETING</p> <p>Monday, 26th March 2007 at 4.00 p.m., NE City Learning Centre, Allerton Grange High School, Talbot Avenue, LS17</p> <p>MAP OF TODAY'S VENUE</p> <p>Prout Conference Centre, St Gemma's Hospice, 329 Harrogate Road, Moortown, Leeds, LS17 6QD</p>	

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NORTH EAST (INNER) AREA COMMITTEE

MONDAY, 4TH DECEMBER, 2006

PRESENT: Councillor M Lobley in the Chair

Councillors J Dowson, S Hamilton,
R Harker, V Kendall, B Lancaster,
M Rafique and P Wadsworth

52 Declaration of Interests

Councillor Lancaster declared a personal and prejudicial interest in Minute 69, 2006/07 Well-Being Fund – application for funding from Meanwood Elders, due to her role as Vice Chair of the organisation and withdrew from the meeting during discussion and voting on this item. She also declared an interest in the application for Fieldhouse Drive Improvements as she is a Member of the Leeds North East Homes ALMO.

53 Apologies

An apology for absence was submitted on behalf of Councillor Harris.

54 Minutes

RESOLVED – That the minutes of the meeting held on 11th October 2006 be confirmed as a correct record.

55 Children's Trust Arrangements for Leeds

The Director of Children's Services submitted a report regarding Children's Trust Arrangements for Leeds. The Chair welcomed Rosemary Archer, Director of Children's Services, who was in attendance to present the report.

It was reported that the Executive Board had formally agreed proposals for children's trust arrangements to provide a framework to improve the lives of children and young people within Leeds. There was a need to connect strategy to local area thinking as a statutory requirement of the Children Act and Councillors and Area Committees would be consulted as part of the overall plan.

The Committee was informed of the Council's responses to the 2004 Children Act. These included the following:

- The appointment of a Lead Member for Children's Services.
- The creation of a Director of Children's Services – would give a route to accountability.

- The establishing of Children Leeds – city wide partnership which included all agencies in Leeds that dealt with children’s issues.
- Children and Young People’s Plan – this was a statutory requirement of the act; had first been produced in June 2006 and was currently under revision.

Members were informed of the six main elements of Children’s Trust Arrangements:

- Integrated Strategic Commissioning Board
- Children Leeds Partnership – this was a themed board of the Leeds Initiative.
- Locality Arrangements – this included consulting with Area Committees.
- Local Safeguarding Children Board - covering a range of protection issues for children and young people.
- Open Forum
- Directorate of Children’s Services Unit.

Further issues discussed included the targeting of vulnerable groups, funding, Youth Service input and working with relevant partners such as the District Partnership and District Children’s Partnership.

The Chair thanked Rosemary Archer for her attendance.

RESOLVED – That the report be noted.

56 2006/07 Well-Being Fund

The North East Area Manager submitted a report which contained recommendations of the Well-Being Fund Working Group on applications that had been received for funding.

An application for £5,000 had been received from Radio Asian Fever who had recently been awarded a full-time community radio license to broadcast from February 2007. A representative of Radio Asian Fever attended the meeting to support the application and answer Members questions. It was reported in the Radio Asian Fever business plan that funding had been assured from East Inner Area Committee, East Safer Stronger Communities Funding and North West Inner Area Committee. South Inner Area Committee had been unable to provide funding due to other commitments and Members expressed disappointment as this area had a large Asian population. Subject to approval of funding from other sources, it was reported that match funding would be made available from European Regional Development Funds. An application had also been made for big lottery funding. Concern was expressed regarding the sustainability of this project and how it would be funded in future years.

RESOLVED –

- (i) Leeds Reach - £3,000 – Approved.
- (ii) Meanwood Elders - £2,418 – Approved as a one off payment.
- (iii) East Specialist Inclusive Learning Centre (SILC) Youth Club - £3,000 – Approved.
- (iv) Air Training Corps North Leeds Squadron - £3,190 – Approved.
- (v) Fieldhouse Drive Improvements - £11,000 – Approved. (£2,415 from capital and £8,585 from revenue).
- (vi) Radio Asian Fever - £5,000 – Approved as a one off payment.

(Councillor Harker declared a personal interest in the application from East Specialist Inclusive Learning Centre due to his position as Executive Member for Children’s Services and under the provision of Council Procedure rule 16.5, requested it to be recorded that he abstained from voting in this matter).

(Councillor Dowson declared a personal interest in the application for Fieldhouse Drive Improvements as she is a member of the Leeds North East Homes ALMO).

(Under the provision of Council Procedure rule 16.5, Councillor Hamilton requested that it be recorded that she abstained from the voting in relation to the application from Air Training Corps North Leeds Squadron).

57 Scrutiny Action Learning Project around Community Development in Health and Wellbeing

The Head of Scrutiny and Member Development submitted a report regarding the Scrutiny Action Learning Project around Community Development in Health and Wellbeing. Leeds City Council had been one of only 9 local authorities to receive £20,000 funding to carry out an action learning project around Community Development in Health and WellBeing and Area Committees were being consulted to ensure awareness was raised city wide.

One of the main aims of the project was to progress community development in the commissioning of health services. This would involve community engagement and assist with the development of local services to improve access to health care and enable people to remain in their own homes. It was recognised that there was a need to establish what services were already available and which organisations could provide local services.

RESOLVED – That the Area Management team co-ordinate the response of North East Inner Area Committee Members.

(Councillor Wadsworth joined the meeting at 4.50 p.m. during the discussion of this item).

58 Community Safety Update

The North East Area Manager provided the Committee with a report that summarised recent community safety actions and achievements including the work of Neighbourhood Wardens.

The Chair welcomed Trudie Canavan, Locality Co-ordinator for North East Leeds to the meeting.

It was reported that gating orders would be submitted to the technical board in January 2007 for Carrhome Drive/Road and Wensley Crescent. Successful approval of these orders would then lead to a public notice and consultation period.

In response to a question of concern regarding anti-social behaviour around the shops at Reginald Row and a request for fencing, it was reported that this had been identified by North East Homes and funding was to be approved. Further issues discussed included the future of the Latvian Club following recent problems, the deployment of mobile CCTV units and City Services Wardens. Trudie Canavan agreed to supply members of the Committee with information on Neighbourhood Wardens and Police Community Support Officers.

The Chair thanked Trudie Canavan for her report, positive work and attendance.

RESOLVED – That the report be noted.

59 Building Schools for the Future Phase 1

The Chief Planning and Development Services Officer submitted a report regarding progress on the replacement and refurbishment of school buildings under phase 1 of the Build Schools for the Future programme. The report focussed in detail on Allerton Grange High School which is based in the North East Inner Area and Members were informed that presentations would be made to Area Committees as part of the consultation towards planning applications.

Members were shown plans of the proposed new school building, which would be on the current Allerton Grange High School site and were also informed of local considerations such as vehicular access and public transport services. A short animated presentation that gave an overview of the interior of the buildings and the school site was also shown.

In response to a Members question it was reported that students had been consulted regarding the proposals. Consultations sessions had been held and students had raised their concern regarding social spaces within the School which had been reflected in the proposals.

RESOLVED – That the report be noted.

Draft minutes to be approved at the meeting
to be held on Monday, 5th February, 2007

(Councillor Wadsworth declared a personal interest in this item due to his position as a Governor of Allerton Grange High School).

60 Open Forum

In accordance with the powers outlined in the Area Committee Procedure rules for members of the public to make representations or to ask questions within the terms of reference of Area Committees, the committee received a representation from the Chapeltown Community Centre Action Group (CCCAG).

The CCCAG had raised concerns regarding the review of community facilities in Chapeltown following the Area Committee's decision not to support the release of land for the purposes of building a new community centre in Chapeltown and a group representative attended the meeting to address these concerns.

Concerns focussed on the data and conclusions of the community facilities review along with gaps in provision and it was reported that CCCAG had planned meetings with community facility providers in Chapeltown to gather further information on facilities available and their views on a new community centre. There was also to be a public meeting to update people on progress with the Joint Service Centre and to present options for the group and decide the way forward as a community. The CCCAG reported that should the outcome of these meetings be that a new community centre for Chapeltown was considered to be the best way forward then they would seek the support of the Council and the provision to purchase land at market value.

In response to the CCCAG representations, Members were reminded that the review of community facilities in Chapeltown had been instigated following a deputation to full Council. Area Management staff were due to meet with community facility providers in the new year and a further update would be provided to the Committee in February or March 2007. It was also recognised that Chapeltown already had a large number of community facilities for a small area and there were other considerations such as the Chapeltown Road Development Plan.

61 North East District Partnership Update

The North East Area Manager submitted a report which provided Members with a summary of recent actions and achievements of the North East District Partnership.

Issues highlighted in the report included progress on delivering the District Neighbourhood Action Plans; Chapeltown redevelopment; community facilities review of Chapeltown; organisational restructures of the PCTs; Police ; Adult and Children's Services and the Primary Review which proposed the closure of Fir Tree and Archbishop Cranmer primary schools.

RESOLVED – That the recent actions and achievements of the North East District Partnership be noted.

62 Area Delivery Plan 2007/08

The North East Area Manager submitted a report which provided information on the development of the priorities that would inform the Action Plan Content of the Area Delivery Plan 2007/08.

It was reported that the Area Delivery Plan priorities had been re-ordered in line with the Local Area Agreement which was structured into the following four blocks:

- Children and Young People
- Safer and Stronger Communities
- Healthier Communities and Older People
- Economic Development and Enterprise

RESOLVED – That the report be noted and the priorities proposed under each of the four blocks of the Local Area Agreement be approved.

63 Area Actions and Achievements Progress Report

The North East Area Manager submitted a report with a summary of recent actions and achievements of the Area Committee and Area Management Team.

Appended to the report was a list of actions arising from Area Committees and their progress. It was further reported that the Chapeltown Community Facilities Review would be reported to the January meeting of the Executive Board and not December as stated and that a meeting with the Yes Cyber Management Committee was to be arranged within the next week. The Area Management Team also agreed to e-mail Members with details of the 2007 Celebrations programme.

RESOLVED - That the report and recent actions and achievements be noted.

64 Working Groups Update

The North East Area Manager submitted a report which informed Members of the issues raised at the Area Committee Working Groups held since the last meeting of the Area Committee.

RESOLVED – That the report be noted.

65 Area Committee Forums

The North East Area Manager submitted a report which provided the Committee with feedback from the consultative forums that had been held in the North East Inner Area.

Draft minutes to be approved at the meeting
to be held on Monday, 5th February, 2007

Since the last Area Committee meeting there had been consultative Forums in Chapel Allerton Village and Roundhay Ward - Talbot Area. Discussion items included Policing Issues, Yorkshire Bank Site, Parks & Countryside, the Chapel Allerton Arts Festival and Street Scene.

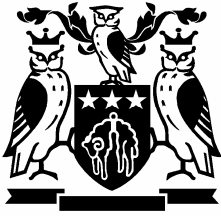
In response to comments regarding Christmas lights, it was reported that contact had been made with the PFI streetlighting contractors and the provision of banner hangers and hanging baskets had also been discussed.

RESOLVED – That the report be noted.

66 Date, Time and Venue of next Meeting

Monday, 5th February 2007 at 4.00 p.m. at St Gemma's Hospice, Prout Conference Centre, Harrogate Road, Leeds, LS17 6QD

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Originator: Ernie Gray
Megan Godsell
Tel: 76765/78276

Report of the Chief Housing Services Officer

North East (Inner) Area Committee

Date: 5th February 2007

Subject: A Plan for Delivering Affordable Housing in Leeds

Electoral Wards Affected:
All

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

The attached report was submitted to the Executive Board on the 15th November 2006. It sets out the background to the establishment of the Affordable Housing Task Force, and the subsequent production of the Affordable Housing Delivery Plan, 'Making the Housing Ladder Work'. It also forms a response to the "Right to Rent" delegation to the Council in September.

The report also sets out the housing market conditions in Leeds at the moment and the issues of affordability and the economic implications of not providing sufficient affordable housing.

The concept of a 'Housing Ladder' is explained and how there are rungs of the ladder, which are missing in certain areas. The consequences of not having the right mix of housing to meet different needs, requirements and aspirations are also considered.

It describes where existing policy and procedures can be improved and puts forwards a number of proposals in order to increase the supply of affordable housing.

The purpose of the presentation to the North East (Inner) Area Committee is to describe the overall picture across the city in terms of housing markets, the issues of increasing affordable housing across the city and to seek from a local perspective issues that need to be taken into account.

Recommendations

The Area Committee is requested to note the report and provide comment on any local issues from their perspective.



Originator: Ernie Gray
Megan Godsell
Tel: 76765/78276

Report of: Director of Neighbourhoods and Housing

Meeting: Executive Board

Date of meeting: 15th November 2006

SUBJECT: A Plan for Delivering Affordable Housing in Leeds

This Report is for;

Discussion Only <input checked="" type="checkbox"/>	Information Only <input type="checkbox"/>	Advice/consideration prior to taking a Key or Major decision <input checked="" type="checkbox"/>
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Decision to be taken by:

Full Council	<input type="checkbox"/>	Corporate Governance and Audit Committee	<input type="checkbox"/>
Executive Board	<input checked="" type="checkbox"/>	Standards Committee	<input type="checkbox"/>
An Area Committee	<input type="checkbox"/>	Member Management Committee	<input type="checkbox"/>
A Regulatory Committee	<input type="checkbox"/>	A Director using delegated authority	<input type="checkbox"/>

Executive Summary

This Report sets out the background to the establishment of the Affordable Housing Task Force, and the subsequent production of the Affordable Housing Delivery Plan, 'Making the Housing Ladder Work'. The report also forms a response to the "Right to Rent" delegation to the Council in September.

The report sets out the housing market conditions in Leeds at the moment and the issues of affordability and the economic implications of not providing sufficient affordable housing.

The concept of a 'Housing Ladder' is explained and how there are rungs of the ladder, which are missing in certain areas. The consequences of not having the right mix of housing to meet different needs, requirements and aspirations are also considered.

It describes where existing policy and procedures can be improved and puts forwards a number of proposals in order to increase the supply of affordable housing.

Executive Board is requested to support the Affordable Housing Delivery Plan and note that further exploration is needed in relation to the setting up of new vehicles to deliver affordable housing solutions.

1.0 Purpose of the Report

- 1.1 The purpose of the report is to describe the key components of the plan for the delivery of Affordable Housing in Leeds – “Making the Housing Ladder Work” that has been developed by the Corporate Affordable Housing Task Group. Copies of the plan are now available on the intranet.
- 1.2 The report recommends Executive Board to:
- Support the principles of the Plan
 - Authorise Officers to deliver the key actions
 - Request a report on an SPV, the primary objective of which would be to deliver more affordable housing in Leeds.

2.0 Background Information

- 2.1 Leeds is a vibrant, successful and modern city with a thriving quality of life and it is set to grow further in the future. In order to ensure that Leeds can develop and grow, it is essential that there is a range of good quality housing that can meet the needs, requirements and aspirations of its citizens.
- 2.2 The Council has responded to the government’s agenda to create balanced mixed sustainable communities by the development of the large scale regeneration schemes such as the PFI scheme at Swarcliffe and the proposed schemes at Holbeck Moor and Little London, together with the EASEL initiative. However members have become concerned that over recent years increasing numbers of citizens can no longer afford to buy housing or get access to social housing.
- 2.3 In response to these concerns a corporate ‘Affordable Housing Task Force’ was established in July 06, chaired by the Chief Housing Services Officer from the Department of Neighbourhoods and Housing. This group has been looking at increasing the provision of affordable housing across the City.

The key issues the Task Force has focused upon are:

- How the lack of affordable housing may compromise the economic strength of Leeds
- The increasing difficulties for first time buyers
- The mismatch of the demand for social housing and its supply.
- How vulnerable groups, like the elderly and disabled are experiencing problems in getting the housing they need in the areas they want to live
- How poor quality housing in areas with high levels of deprivation can impede proposed regeneration initiatives
- How a range of high quality housing can be developed across the city for all the people of Leeds as well as the incoming population.

2.4 In September 2006 a deputation from Leeds Tenants Federation, 'Right to Rent Campaign' was heard by full Council. The campaign is calling for increased social rented housing. The Affordable Housing Delivery Plan in part responds to this campaign but seeks to cover the full range of affordable housing that can be provided in Leeds and the mechanisms to improve access to existing housing. The Plan stresses the importance of ensuring that there is sufficient affordable housing to meet current and future needs across the city.

2.5 The plan sets out the priorities and actions that will need to take place in the short, medium and long term, to increase the provision of affordable housing across the City.

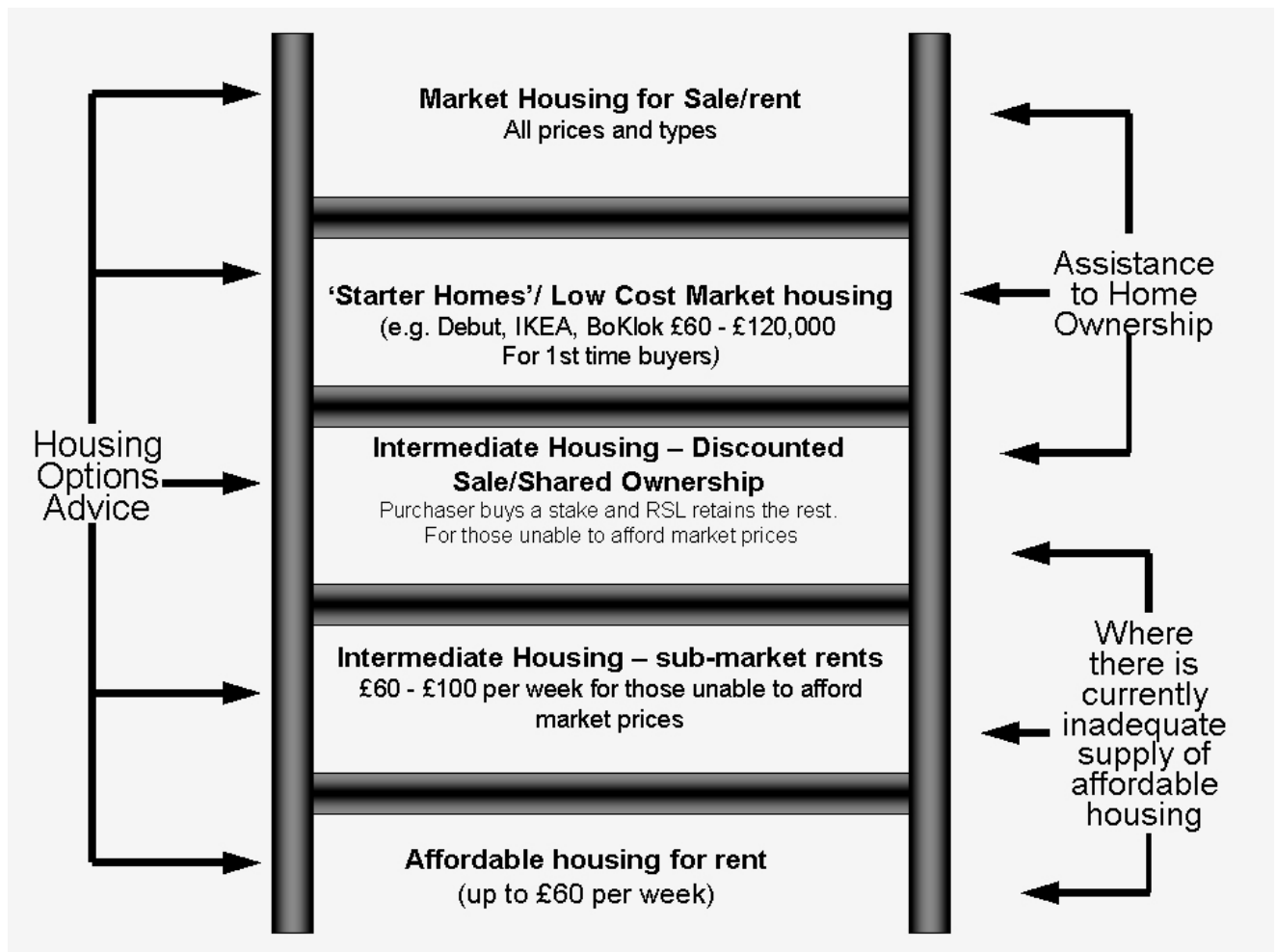
3.0 Affordable Housing Plan 'Creating a Housing Ladder'

3.1 In the past affordable housing tended to be seen as being social housing for rent provided either by local authorities or Registered Social Landlords. In view of the escalation of property prices over the last five years, however, the question of the affordability of home ownership has become ever more pressing. As part of the Affordable Housing Plan, the concept of the "local housing ladder" has been developed. This seeks to establish a range of housing for sale, shared ownership and rent.

3.2 Putting an effective 'local housing ladder' in place will need a mix of 'supply side' measures to increase the supply of affordable housing and 'demand side' measures to improve access to existing housing in the market. In the Affordable Housing Delivery Plan, the 'rungs' of the ladder are explored and explained in more detail.

3.3 The Chief Housing Services Officer is presenting the aims and objectives of the Plan to key Members, Department Heads, and Partner organisations over the next 3 months. This will ensure that all those involved directly and indirectly in the provision of affordable housing will have a better understanding of the issues, and the steps being taken by the Council to increase the supply of affordable housing.

The Local Housing Ladder



3.4 Why there is a Need for Additional Affordable Housing

The Plan explains how the Leeds Housing Market has not been working effectively enough to provide the range of housing which is needed. The social and personal consequences of a lack of supply are well known, manifesting themselves in extended council waiting lists, homelessness and over crowding. There is also a real threat that a lack of suitable housing as described by the "housing ladder" will hold back economic growth within the city

Economic growth will generate substantial job growth for key workers and those in low paid, short term and part time jobs, in the service, retail, leisure and catering industries. It is essential that suitable housing is available, other wise it may be difficult for employers to fill vacancies, thus restricting economic growth.

Other issues which the plan covers include:

- Home ownership has become increasingly unaffordable. At the moment only 4 out of 102 postcodes in Leeds have house prices affordable to those on below average incomes. The city average income for a single person is £22,000 per

annum based upon 2005 figures. A single income of £18,571 or dual income of £22,414 is needed to afford the cheapest back to back of £65,000. The city wide average for house prices according to the latest HM Land Registry information is £159,000.

- Reduction in social housing stock and lettings. There are almost 27,000 fewer social rented homes now compared to 1980. A further reduction of up to 10,000 is predicted by 2016 which will reduce the council housing stock to below 50,000.
- There is also the issue of neighbourhoods across Leeds where there is no access to housing for those on low to average incomes. Providing appropriate housing can help maintain neighbourhoods and ensure the viability of schools, shops, post offices etc and so protect the sustainability of the area.
- Regeneration issues, such as creating mixed tenure housing, promoting low cost home ownership and shared equity in areas of deprivation can help diversify demographic profiles, and enable the housing ladder to operate effectively and ensure more affluent households remain in the area.
- Statutory duties and obligations are also explored in more detail in the Plan and the consequences for not meeting these requirements are explained.

4.0 Increasing Affordable Housing through Existing Routes

4.1 There is a need to further develop existing approaches and programmes to enhance affordable housing provision and improve access for those unable currently to access housing through the open market. There is recognition that in a lot of areas across Leeds the preferred route to home ownership is through shared ownership arrangements. The following mechanisms are in operation at the moment but in order to increase provision needs to be improved and accelerated.

- **Land release (Less than best)**

Disposal of Council owned land at 'less than best' consideration is a tool open to the Council in conjunction with its partners to support the development of affordable housing. Schemes of this nature would, in the main relate to funding by the Housing Corporation through their Approved Development Programme (ADP).

The Housing Corporation has been charged by central government to increase affordable housing supply across the country. One of the mechanisms that the Housing Corporation is now using is to place a ceiling of £5,000 per plot on land values for the provision of affordable housing. This will increase the supply of affordable housing, but will be on the basis that the land owners will take a significant reduction in the value of the land.

This mechanism places difficulties on the Authority, which resulted in a below average allocation to the city for the ADP 2006/08 programme.

To attract future ADP resources, together with any other public funding for affordable housing, a more strategic commitment to making sufficient land available at less than best consideration for affordable housing is required.

This could deliver a higher overall level of grant funding from the Housing Corporation and lever in significant private sector investment to the City to improve the supply of affordable housing and also support the traditional housing market.

- **A more sophisticated ‘evidence based’ approach to delivery**

A robust and continuous housing market assessment and local housing market tracking, will form the basis for geographical focus on “hot spots” in terms of need for market restructuring or where affordability pressures are greatest.

- **Full integration of Housing and Planning in Delivering Affordable Housing**

The use of the Council’s planning powers to require a certain proportion of new developments to be affordable housing, has gradually developed as way of increasing new affordable housing across the City. Close and effective working relationships between the Neighbourhoods and Housing and Development Departments of the Council are key to increasing the supply of new affordable housing. More effective joint working between the two departments will deliver speedier responses to planning applications, streamline the project management of affordable housing schemes and improve targets for affordable housing completions.

- **Proactive approach to Council owned miscellaneous properties**

These are council owned properties which have been leased to Registered Social Landlords and supported housing agents. A number of these properties have been returned to the Council, and do not form part of the ALMO Decency portfolio. A starter home initiative is being piloted on the current void properties, and will be reported to Executive Board.

5.0 How Can Affordable Housing Supply Be Further Increased

5.1 The following represent short-term priorities for action that should be considered to enable progress to be made, to enable significant change in the provision of new affordable housing:

- **Consideration of a ‘Special Purpose Vehicle’ (SPV)**

Modelling of a range of different SPV needs to be explored. This would involve less than best consideration being agreed for cleared Housing Revenue Account land, previously used as council housing, up to an agreed value sufficient to maximise Housing Corporation Grant Funding and private investment within the city, over initially a five-year period. The Housing Corporation has stated that schemes are only supported where land costs do not exceed £5k per unit.

A comprehensive and planned approach needs to be developed towards land use to lever in investment for affordable housing development. A city-wide SPV Land agency should be established to hold HRA land to an agreed value, created from clearance of council housing or regeneration schemes, to maximise the ADP and private investment in affordable housing for the city.

While the Council would need to satisfy itself that the other alternatives for the sites were less attractive, (i.e. an open market scheme or commercial use) there would be a predisposition to treat the land for affordable housing.

A pilot exercise is being undertaken to map out HRA land designated redevelopment. To date land in the region of 5.56 hectares has been identified. Over the last two years in Leeds 95 dwellings per hectare is the average number of units built on new developments, however a majority of these have been flats. For new family accommodation, per hectare, the new build rate is in the region of 50 units per hectare. The average grant per unit received from the Housing Corporation is £33,066; added to private finance per unit of £106,309, would give levered investment of £139,375 per unit.

Therefore, should the 5 hectares of land be offered for affordable housing, this would fund approximately 250 new units; the grant funding levered in would be in the region of £8.3 million and the total grant plus private finance levered in would be in the region of £34.8 million, compared to the estimated value of the land of approximately £6.4 million.

Corporate Asset Management Working Group in September 2006 considered a report outlining the proposal to develop a Special Purpose Vehicle. It was agreed in principle that developmental work commence in order to produce a report to Executive Board in early 2007.

- **Proactive Marketing and Monitoring of low cost home ownership schemes**

There needs to be increased involvement in the marketing of low cost home ownership options. This will involve establishing a database of interested persons and closer liaison with RSLs to ascertain when the schemes are ready to sell. Close monitoring will also be required as accurate clear and timely data is required in respect of delivery, type and the location of units of schemes under construction and completed.

- **Identify the missing 'Rungs' from the Ladder**

There is a pressing need to identify which forms of tenure are absent across Leeds to help fill the missing 'rungs' from the 'housing ladder'. This will assist in the provision of appropriate housing in those areas.

- **Section 106 Agreements**

More flexibility and closer monitoring of S106 agreements for affordable housing is required. A policy is being discussed in relation to the collection of commuted sums in city centre areas on developments over 166 dwellings in order to provide affordable family housing elsewhere in the city.

- **Private Developers/Financial Institutions**

It is proposed to establish closer links with private developers who specialise in starter home products and make contact with financial institutions to research financial products to support access to home ownership.

- **ALMOs and Social Housing Grant**

ALMOs are able to take part in the Housing Corporation's National Affordable Housing Programme, either bidding for social grant themselves or in partnership with others. ALMOs that do this are expected to demonstrate their capacity to manage the risks related with acquiring new stock and demonstrate that they can continue to deliver the core business. ALMOs need a three star rating to bid direct and a two star rating to bid in partnership.

- **Long Term Future of ALMOs**

As round 1 and round 2 ALMOs near the completion of their decency programmes, the government together with ALMOs and Local Authorities is looking at the longer term future for ALMOs. One consideration is over the future funding of ALMOs. It is being considered whether or not ALMO funding could be outside the Public Sector

Borrowing Requirement (PSBR). If this was achieved then ALMOs would be able to borrow money on the open market with a view to funding the development of additional affordable housing. The results of this review will be published in a white paper in early next year. The reorganisation of the ALMOs into larger units places them in a better position to take advantage of these potential freedoms.

6.0 Implications for Council Policy and Governance

6.1 The Affordable Housing Delivery Plan is complementary to the Vision for Leeds, the Corporate Plan, Leeds Housing Strategy, the City Wide Regeneration Plan and the Corporate Asset Management Strategy.

6.2 The Affordable Housing Task Group is a corporate group and includes representatives from Neighbourhoods and Housing and Development Department, led by the Chief Housing Services Officer. The officers and partnership representatives of the Group are fully supportive of developments and proposals. However it is recognised by the Group that a programme of consultation needs to be carried out to include, key Councillor Members and Partner organisations including the Housing Corporation and Government Office. A detailed programme of consultation is being undertaken by the Group.

7.0 Legal and Resource Implications

7.1 The legal and resource implications of increasing affordable housing by improving current procedures and introducing new vehicles e.g. the SPV will require further analysis and will be reported at a future Executive Board meeting

8.0 Conclusion

8.1 The Affordable Housing Delivery Plan outlines how the housing 'ladder' is not working properly across many areas of Leeds and describes the extent of the problems facing those unable to buy or rent on the open market.

8.2 The Plan outlines and provides a strategic framework for improved access to existing housing and provision of new affordable housing for those unable to afford to buy or rent on the open market. It sets out the approach that will be taken in Leeds, based upon enabling access to a range of housing by operating 'local housing ladders'.

8.3 The Plan also features a range of actions that are needed over the coming years to enable an adequate provision of access to affordable housing to take place. It also identifies the key priorities for the short term.

9.0 Recommendations

That Executive Board:

- Note the contents of the report
- Support the principles of the Plan for Delivering Affordable Housing in Leeds and the key actions required for delivery
- Note that a proposal to develop a 'Special Purpose Vehicle' in respect of cleared Council land is being developed as one of the key mechanisms to deliver affordable housing solutions on the scale required

- Agree that progress on delivering the 'Affordable Housing Delivery Plan', be reported back to Executive Board in early 2007

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Report of the North East Area Manager

North East (Inner) Area Committee

Date: 5th February 2007

Subject: Chapeltown Road Development Plan

Electoral Wards Affected:
Chapel Allerton

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

This report asks the Area Committee to consider and approve the final draft report of the above study.

Background

1. Chapeltown Road Development Plan (CRDP) was commissioned by Leeds City Council in January 2006 with the objective of producing a realistic physical regeneration plan for Chapeltown Road.
2. A consortium of consultants led by GVA Grimley was awarded the contract using Leeds City Council's Regeneration Framework contract. The other consultants in the consortium are Bauman Lyons Architect, Andy Edwards Design and JMP Highway Consultants. GVA Grimley has led on the Investment Plan and Bauman Lyons on land use framework.

Final (draft) Report

3. The District Partnership considered an Executive Summary of the Study and its key recommendations on 26 July 2006 and made a number of comments and observations. Comments have also been received from members of the Officers' Steering Group, North East (Inner) Area Committee and from Asset Management Group. The comments received from these consultees have been incorporated in the final draft version that is available for Area Committee Members on the confidential link supplied. Members of the public may be excluded from this item as the (draft) plan has commercially sensitive information contained in it and therefore remains confidential and not for public publication at this point.
4. Chapeltown Development Plan will contribute to the Leeds Regeneration Plan 2005-2008 by helping to attract investment from both private and public sector for the regeneration of Chapeltown Road. This will in turn help Leeds Initiative to achieve its overall objective of "narrowing the gap between the most disadvantaged people and communities and the rest of the city".
5. This (draft) plan has also been informed by the North East Leeds District Partnership Action Plan 2005-2008. It will be used by the Partnership Board in guiding their work in the Chapeltown road area.

Key Recommendations

6. Chapeltown Road Development Plan will incorporate a Land Use Framework, Investment Plan and an Executive Summary (which is being currently drafted by the consultants). Together, these documents will set out proposals for the physical regeneration of Chapeltown Road, delivery options and means of attracting both public and private sector support in the sustainable regeneration of the area.
7. In addition to that a Public Document on CRDP will also be published which will exclude market sensitive information and figures but will clearly set out the regeneration objectives. This public document will also be used as an awareness and marketing tool for the area, for mobilising the local property owners to act and for attracting external developers.
8. The Land Use Framework is a physical land use document, led by design and sets out proposals for key sites on Chapeltown Road. The Investment Plan provides the context for the Land Use Framework and includes recommendations for delivering the sites to foster wider regeneration of the area. The Public Document will explain

the proposals and be produced in a readily accessible form to attract investment and engender enthusiasm for the area.

9. Chapeltown Road is the local service centre for the Chapeltown community and offers a localised opportunity to address certain aspects in the creation of a sustainable community. The area has been damaged by negative stereotyping and the presence of a number of undeveloped sites and buildings in a poor state of repair.
10. The Development Plan identifies a number of key sites which, if acquired by the Council, would contribute significantly towards regeneration of the area. The Land Use Framework sets out mixed use proposals for these sites that would bring existing buildings back into use wherever possible and provide the opportunity for modern, striking and high quality new build on cleared sites.
11. The following key recommendations are proposed:
 - The Chapeltown Conservation Area is extended to include the entire length of Chapeltown Road. This will secure the long term viability of a number of buildings of historical merit as well as bringing about environmental improvements in the locality.
 - Recently secured funding from Townscape Heritage Initiative (THI) through the Heritage Lottery Fund is also closely aligned with regeneration of Chapeltown Road as recommended in this plan.
 - Development briefs should be prepared and adopted by the Council for each of the key sites identified in the Land Use Framework.
 - A marketing campaign is run to improve the image of the area. A strong brand will help to re-launch Chapeltown as it enters a new and positive phase of regeneration.
 - Advantage is taken of the LCC highways improvements to secure tailor made designs for bus shelters to create a sense of place and celebrate the diversity of the area.
 - Chapeltown Road is included into the Leeds Renaissance Plan to secure support and connections to wider city strategies.
 - A liveability audit will measure perceived and actual change in the local environment for the community and this is vital to the holistic regeneration of Chapeltown.
 - A full review of the present provision of community centre is undertaken with a view to encouraging joint working, mergers and sharing of space.
 - The sustainable regeneration of Chapeltown Road is dependent on a private sector led approach to delivery.

Next Steps

12. The District Partnership Executive Board have considered the final draft report of the Chapeltown Road Development Plan and agreed its recommendations. In addition to

these, they have requested that consideration is given to the development of a mechanism for the delivery of these proposals. It is expected that the report will be submitted to the Council's Executive Board in March 2007.

13. This final draft report with an Executive Summary (to be drafted by the consultant) will also be presented for support/ adoption to:

- Asset Management Group
- Corporate Management Team
- Executive Board

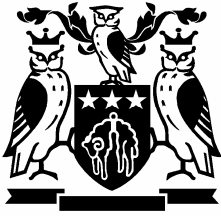
The Executive Summary will be forward to the Area Committee when it is available.

14. Once adopted by the Executive Board, this Plan will be used:

- as a tool for future bids for external funding.
- to guide and inform a local Area Action Plan to be produced by the Development Department.
- to help the Council in resolving its asset management issues and develop a Compulsory Purchase Order (CPO) strategy for the area.
- as a policy/strategy document by North East Leeds District Partnership.

Recommendations

15. Members are requested to consider and approve the contents of the final (draft) report produced by the consultants as part of the Chapeltown Road Development Plan.



Originator: Hannah Rees

Tel: 2145872

Report of the North East Area Manager

North East (Inner) Area Committee

Date: 5th February 2007

Subject: 2006/07 Well-Being Fund

Electoral Wards Affected:
 Chapel Allerton

 Moortown

 Roundhay

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report contains information on the Well-Being Fund grant allocations made during 2006/07. It also requests the Area Committee review their decision to grant funding to Radio Asian Fever in light of information received since the December meeting.

Purpose Of This Report

1. The purpose of this report is to update the Area Committee on the current position with the Well-Being Fund. It also requests that the Committee review the decision taken at the last meeting to grant £5,000 towards the Radio Asian Fever project.

Background Information

2. The North East (Inner) Area Committee received an allocation of £166,774 Well-Being revenue funding for the 2006/07 financial year.
3. In addition, the Committee has a three year capital allocation of £317,925. Members are requested to note that 2006/07 is the final year for spending the remainder of this allocation.
4. The current position is that both revenue and capital budgets have been fully committed for 2006/07. Some projects may not spend their full allocation in 2006/07 and a detailed report covering the Well-Being Fund final position will be presented to the final Area Committee meeting of 2006/07 in March. This report will also cover commissioning proposals for 2007/08. Appendix 1 shows large grant approvals to date and Appendix 2 the small grant approvals to date.

Projects for discussion

Revenue – Large Grants

INE.06.30.LG – Radio Asian Fever - £5,000

5. The Area Committee will recall at the last meeting discussing and agreeing to allocate a £5,000 contribution to Radio Asian Fever. Since that meeting new information came to light and Members have asked for the position to be reviewed at this Area Committee meeting.
6. The new information relates to their funding circumstances and the decisions of other Area Committees. The position with each of the two other Area Committees is as follows:
7. Inner East – Members resolved that the in principal approval of Gipton and Harehills Well-Being capital funds be withdrawn. In coming to this decision, concerns were expressed about the revenue implications for the council in future years and the fact that not all Area Committees had provided funding and other Committees were not contributing an equal amount.
8. Inner North West – Members resolved that as the organisation had not achieved the required funding from other Area Committees, its allocation would be withdrawn.
9. The City Council is the accountable body for the Safer and Stronger Communities Fund (SSCF). Working groups for the District Partnerships in North East and East

Leeds each allocated £10,000 towards Radio Asian Fever. Given the position of the various Area Committees and concerns this leads to in relation to their funding profile for 2007 and the longer term viability of the business plan without Leeds City Council funding, the Council is not in a position to release any SSCF match funding contributions to Radio Asian Fever.

10. Radio Asian Fever's most recent business plan indicates the match funding required for their ERDF grant has been confirmed, and in addition that they anticipate significant resources from trading. The Council hopes this means Radio Asian Fever will be in a position to re-profile their funding and commence the project whilst looking at alternative funding sources, or be in a position to scale down their project in 2007 to maximise the ERDF against the match confirmed so far.
11. In light of the decisions taken by the other Area Committees, Members are requested to consider if they wish to confirm the decision taken at the December meeting or withdraw the offer of £5,000 grant support to Radio Asian Fever.

Recommendations

12. The Area Committee is requested to consider if they wish to confirm the offer of £5,000 Well-Being Funds towards the Radio Asian Fever project or withdraw the offer in light of the information supplied in this report.

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APPENDIX ONE

North East (Inner) Area Committee Large Grant Decisions 2006-07

Capital

£317,925 3 Year Allocation 2004/05 - 2006/07

£299,860 Allocated in 2004/05 & 2005/06

£18,065 Total available for 2006/07

Revenue

£166,774 06/07 allocation

£25,647 05/06 brought forward

£192,421 Total available in 2006/07

Grant Ref	Capital / Revenue	Project Name	Current Position	Applied for	Awarded Revenue	Awarded Capital	Area Committee date
INE.06.01.LG	REV	Community Safety	Approved	£35,192	£35,192	N/A	27/03/06
INE.06.02.LG	REV	Grant & Fundraising Advice Worker	Approved	£37,528	£37,528	N/A	27/03/06
INE.06.03.LG	REV	CAST	Approved	£2,343	£2,720	N/A	27/03/06
INE.06.04.LG	REV	About Leeds newspaper	Cancelled	£2,500	£0	N/A	27/03/06
INE.06.05.LG	REV	Site based community gardeners	Refused	£35,600	£0	N/A	27/03/06
INE.06.06.LG	REV	Proof of Age Partnership	Withdrawn	£9,088	£0	N/A	
INE.06.07.LG	REV	Leeds Ahead	Approved	£12,000	£5,000	N/A	26/06/06
INE.06.08.LG	REV	REEMAP	Approved	£15,000	£10,000	N/A	26/06/06
INE.06.09.LG	REV	Consultation costs	Approved	£5,000	£5,000	N/A	27/03/06
N/A	REV	Small Grant Fund	Approved	£10,000	£10,000	N/A	27/03/06
INE.06.10.LG	REV	Leeds Involvement Project	Approved	£2,759	£2,759	N/A	26/06/06
INE.06.11.LG	CAP	Chapel Allerton Methodist Church	Approved	£30,000	£0	£12,400	26/06/06
INE.06.12.LG	REV	Summer sports activities	Approved	£4,865	£4,865	N/A	26/06/06
INE.06.13.LG	REV	HOST Media Centre	Refused	£28,962	£0	N/A	
INE.06.14.LG	REV	Yes Cyber	Approved	£28,000	£10,000	N/A	
INE.06.15.LG	REV	Youth Service	Approved	£59,218	£33,518	N/A	26/06/06
INE.06.16.LG	REV	Chapelton THI	Refused	£10,000	£0	N/A	26/06/06
INE.06.17.LG	CAP	Youth Service mobile bus	Refused	£23,310	£0	£0	26/06/06
INE.06.18.LG	REV	D side	Approved	£2,500	£2,500	N/A	04/09/06
INE.06.19.LG	REV	Leeds Chinese Women's group	Approved	£1,510	£750	N/A	04/09/06
INE.06.20.LG	CAP	Stainbeck Church	Approved	£4,000	£0	£3,250	04/09/06
INE.06.21.LG	REV	Scott Hall MUGA	Approved	£5,000	£5,000	N/A	04/09/06
INE.06.22.LG	REV	Holy Trinity Meanwood	Withdrawn	£10,000		N/A	
INE.06.23.LG	REV	Leeds REACH	Approved	£6,043	£3,500	N/A	
INE.06.24.LG	REV	Meanwood Intensive Family Support	Approved	£3,500	£3,500	N/A	16/10/06
INE.06.25.LG	REV	Meanwood Elders	Approved	£2,418	£2,418	N/A	05/12/06
INE.06.26.LG	REV	Moortown Community Fair	Pending	£3,287		N/A	
INE.06.27.LG	REV	SILC Youth Club	Approved	£3,000	£3,000	N/A	05/12/06
INE.06.28.LG	REV	Air Training Corps	Approved	£3,545	£3,190	N/A	05/12/06
INE.06.29.LG	REV	Fieldhouse Drive improvements	Approved	£11,000	£8,585	£2,415	05/12/06
INE.06.30.LG	REV	Radio Asian Fever	Approved*	£5,000	£5,000	N/A	05/12/06
TOTAL ALLOCATED					£194,025	£18,065	
BALANCE AVAILABLE					-£1,604	£0	

*subject to review at February 2007 Area Committee meeting

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APPENDIX TWO

North East (Inner) Area Committee Small Grant Decisions 2006-07

Carried over from 2005/06	£ 204.22
Allocated in 2006/07	£ 10,000.00
Total available 2006/07	£ 10,204.22

Ref No	Project	Organisation	Current position	Applied	Awarded	Running Total Remaining
INE.06.01.SG	Mary Seacole Memorial Garden	Mary Seacole Nurses Association	Approved	£ 500.00	£ 500.00	£ 9,704.22
INE.06.02.SG	Celebrating Our Heritage - 2006	People in Action	Approved	£ 500.00	£ 500.00	£ 9,204.22
INE.06.03.SG	Beckhill TRA Community Funday	Beckhill TRA	Approved	£ 500.00	£ 500.00	£ 8,704.22
INE.06.04.SG	CFYDC Celebration event	Chapelton Football YDC	Approved	£ 500.00	£ 500.00	£ 8,204.22
INE.06.05.SG	Care Connect	Roundhay CARE	Withdrawn	£ 500.00	£ -	£ 8,204.22
INE.06.06.SG	Community Radio	Heads Together Productions	Approved	£ 500.00	£ 500.00	£ 7,704.22
INE.06.07.SG	Life Force FM Radio	Life Force	Rejected 26/6/06	£ 500.00	£ -	£ 7,704.22
INE.06.08.SG	The Community Union Project	The Community Union Project	Approved	£ 500.00	£ -	£ 7,704.22
INE.06.09.SG	The Gathering 2006	Leeds Irish Arts Foundation	Rejected	£ 500.00	£ -	£ 7,704.22
INE.06.10.SG	Potternewton Community Fun Day	Potternewton TRA	Approved	£ 500.00	£ -	£ 7,704.22
INE.06.11/SG	Chapel Allerton Arts Festival	Chapel Allerton Arts Festival	Approved	£ 500.00	£ 500.00	£ 7,204.22
INE.06.12.SG	Wayside Seat, Shadwell Lane	LCC - Parks & Countryside	Approved	£ 650.00	£ 650.00	£ 6,554.22
INE.06.13.SG	Black History Month	Leeds Barbados Association	Approved	£ 300.00	£ 100.00	£ 6,454.22
INE.06.14.SG	Volunteer Thank You Event 2006	North East Leeds Area Management	Approved	£ 413.00	£ 413.00	£ 6,041.22
INE.06.15.SG	Roundhay Park Geology Trail	The Friends of Roundhay Park	Approved	£ 500.00	£ 500.00	£ 5,541.22
INE.06.16.SG	Scott Hall TRA Halloween Event	Scott Hall TRA	Approved	£ 226.00	£ 184.00	£ 5,357.22
INE.06.17.SG	Gender Equality Project	Shantona Womens Centre	Rejected	£ 500.00	£ -	£ 5,357.22

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Originator: Paul Auber

Tel: 214 5833

Report of the North East Area Manager

North East (Inner) Area Committee

Date: 5th February 2007

Subject: Funding Advice & K-Fund 2006/7 Progress Report

Electoral Wards Affected:
 Chapel Allerton
 Moortown
 Roundhay

Specific Implications For:

Equality and Diversity	<input type="checkbox"/>
Community Cohesion	<input type="checkbox"/>
Narrowing the Gap	<input type="checkbox"/>

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

The Grants & Funding Advice Officer covering the Chapel Allerton, Moortown and Roundhay Wards, has had some success generating a client list and providing funding advice as well as administering the Inner NE K-Fund. By far the greatest call on the Officer time is spent assisting with development planning with groups needing to change the way they operate in order to attract local funding through the commissioning of services as well as external funding from trusts and charities.

The Officer has so far assisted in levering £48,500 of funding for local groups and £6,000 of donations, in addition to distributing £37,850 of K-Funds to 11 groups. In the current period, of 50 active clients generating 109 separate meetings, 15 originate from the Chapel Allerton ward, 2 from Moortown, 4 from Roundhay and 31 straddle two or more wards or have a citywide brief. Plans are in place to generate additional clients in the Moortown and Roundhay wards over the next period.

Purpose of Report

1. This report provides members with an update on the progress of the work of the Grants & Funding Advice Officer in the Chapel Allerton, Moortown and Roundhay wards, and the distribution of 3rd round K-Funding in the inner Chapel Allerton ward

Background Information

2. The Area Committee has allocated funding for a three-day a week post to provide grants and funding advice to voluntary organisations in the Chapel Allerton, Moortown and Roundhay wards.
3. The Area Committee with ERDF contributions, has also allocated grant funding of £60,000 during the 2006/7 period to help 'connect communities to the economy' benefiting organisations in the inner Chapel Allerton ward area.
4. This report provides Members with details of groups receiving grant and funding advice and groups receiving K-Funding in its 3rd round.

Grants & Funding Advice

5. The Grants & Funding Advice Officer has been in post since 10th February 2006 employed on an 18 month contract for 3-days a week and covering the Chapel Allerton, Moortown and Roundhay wards.
6. The North East Area Committee funded post is targeted at voluntary sector organisations seeking funding, business sustainability and social enterprise advice, and advice on accessing the local authority's new funding arrangements during the transitional period 2005/7.
7. Of 133 eligible enquiries from the 3 wards, excluding non-eligible enquiries or enquiries that required little follow-up, groups claiming beneficiary areas of 2 or more wards have generated the greatest number of enquiries and call on Officer time. Currently, the Officer's active caseload of 50 breaks down by beneficiary wards as follows:

No of Groups	Beneficiary Wards
15	Chapel Allerton
2	Moortown
4	Roundhay
30	2 or more Wards
1	Citywide

For a breakdown and more detail on groups receiving Officer support, please see Appendix 1 – Grants & Funding Advice Client Digest, attached.

8. In order to generate more clients in the Moortown and Roundhay wards, the Officer wrote to listed organisations and groups in these areas in December 2006, asking about their fundraising needs for the 2007/8 period (see Appendix 2 - Letter Copy). To date the Officer has received no replies.
9. Support provided to clients by the Officer is broken down into the following elements:

Support Element	Values
Sponsorships/Donations-in	£6,000
Successful Grant-in	£48,500
K-Fund-out	£37,850
Budgets provided	5
Development Statements	6
Survey Brief	1
Consultant's Briefs	2
Social Enterprise Referrals	13
Policies	37
Constitutions	3

10. Additionally, Since October the Officer has been providing all registered client groups with a monthly Funding Digest generated from information provided by the *Funding Insight Newsletter* produced by www.grantsonline.org.uk. It is hope to form these groups into a network around mutual funding issues, synergies and partnerships.
11. The Officer has also facilitated the development of a network of newsprint media groups: 4 Chapeltown based newspaper / magazine groups have formed an alliance to generate synergies around journalism, graphics and typesetting, photography, printing, advertising, distribution and training in newsprint media. The alliance hopes to register as a social enterprise separate from the ownership of individual papers and magazines, and to increase coverage to all NE wards.
12. The Officer has completed a survey of organisations and groups that have been in contact with the service. Of 56 survey forms sent out, 20 completed forms were returned. Analysis of returns can be found at Appendix 3 – Grants & Funding Advice Client Survey Returns
13. Much of the Officer's time is taken up assisting organisations to business plan and produce development statements to aid fundraising. This is often a long drawn out process requiring organisational management committee approvals at the various planning stages.
14. The Officer has signposted a number of organisations to specialist advisors, in particular to Wajid Hussain and Tracy Nicholl at the Sustainable Futures unit for social enterprise advice, and to Martin Dawson at Resourcing the Community(RtC) for specialist business planning and fundraising assistance.

The K-Fund

15. The 4th and final K-Fund round deadline is 4pm on 10th March 2007, with the K-Fund Panel sitting in the last week in March.
16. Organisations applying for K-Funding must meet one or more criteria around creating a new group, enabling sustainability, enabling social enterprise, getting people into work, benefiting the local area and/or improving the quality of life for local residents.
17. Over the 3 K-Fund rounds since April 2006, the Panel has awarded 11 groups and organisations a total of £37,850.
18. Groups granted K-funding can be identified under the column 'Current Outcome(s)' in Appendix 1 – Grants & Funding Advice Client Digest, attached.

Recommendations

19. The Area Committee is requested to note the contents of this report.

Appendix 1 – Grants & Funding Advice Client Digest¹

1.	<p>Group / Organisation Milun Women’s Centre</p> <p>Status Charity Company</p> <p>Primary Activity Centre based Asian women’s support</p> <p>Wards Covered Chapel Allerton, Gipton & Harehills</p>	<p>No of Mtgs</p> <p>8</p>	<p>Assistance Requested</p> <ul style="list-style-type: none"> <input type="checkbox"/> Sustainability training / development <input type="checkbox"/> Governance training / development <input type="checkbox"/> Office development 	<p>Assistance Provided</p> <ol style="list-style-type: none"> 1. Business advice 2. Development statement 3. Development budget 4. Draft vacancy adverts 5. K-Fund application assistance 6. Other fundraising 7. <i>Ongoing support</i> 	<p>Current Outcome(s)</p> <ol style="list-style-type: none"> i. £6,000 donations ii. £48,000 LCC Grant iii. K-Fund grant: £2,657 <p>6-Mths Monitoring: May07</p>
2.	<p>Group / Organisation Leeds Black Elders Assn.</p> <p>Status Charity Company</p> <p>Primary Activity Elderly welfare support</p> <p>Wards Covered All</p>	<p>No of Mtgs</p> <p>2</p>	<p>Assistance Requested</p> <ul style="list-style-type: none"> <input type="checkbox"/> Fundraising for 3 posts from December06 	<p>Assistance Provided</p> <ol style="list-style-type: none"> 1. Business planning 2. Monthly funding digests 	<p>Current Outcome(s)</p> <ol style="list-style-type: none"> i. <i>Awaiting sight of business plan</i>
3.	<p>Group / Organisation LS7 RESULTS</p> <p>Status Constituted volunteer group</p> <p>Primary Activity Training young people for careers in theatre</p> <p>Wards Covered Chapel Allerton & Roundhay</p>	<p>No of Mtgs</p> <p>2</p>	<p>Assistance Requested</p> <ul style="list-style-type: none"> <input type="checkbox"/> Form new resource partners <input type="checkbox"/> Explore social enterprise options <input type="checkbox"/> Develop committee skills <input type="checkbox"/> Develop volunteer skills <input type="checkbox"/> Create industry support network 	<p>Assistance Provided</p> <ol style="list-style-type: none"> 1. Development statement template 2. Budgeting 3. K-Fund application assistance 4. Referral to Sustainable Futures: Social Enterprise 5. <i>Ongoing support</i> 	<p>Current Outcome(s)</p> <ol style="list-style-type: none"> i. K-Fund grant: £3,338 <p>6-Mths Monitoring: Jan07</p>

¹ Please note, this figure does not include one-off meetings with groups that have not developed into cases.

4.	<p>Group / Organisation Leeds Young Authors</p> <p>Status Constituted volunteer group</p> <p>Primary Activity Training young people for careers in writing</p> <p>Wards Covered Chapel Allerton & Roundhay</p>	<p>No of Mtgs</p> <p>4</p>	<p>Assistance Requested</p> <ul style="list-style-type: none"> <input type="checkbox"/> Business planning & development <input type="checkbox"/> Organisational structure review <input type="checkbox"/> Programme / curriculum review <input type="checkbox"/> Assess real / potential incomes <input type="checkbox"/> Explore social enterprise options <input type="checkbox"/> Develop organisational communications 	<p>Assistance Provided</p> <ol style="list-style-type: none"> 1. K-Fund application assistance 2. Referral to Sustainable Futures: Social Enterprise 3. <i>Ongoing support</i> 	<p>Current Outcome(s)</p> <p>i. K-Fund grant: £3,900</p> <p>6-Mths Monitoring: Jan07</p>
5.	<p>Group / Organisation Vietnamese Elderly Group</p> <p>Status Constituted voluntary group</p> <p>Primary Activity Elderly welfare support</p> <p>Wards Covered All</p>	<p>No of Mtgs</p> <p>2</p>	<p>Assistance Requested</p> <ul style="list-style-type: none"> <input type="checkbox"/> Relocation advice <input type="checkbox"/> Sustainability funding <input type="checkbox"/> Development funding 	<p>Assistance Provided</p> <ol style="list-style-type: none"> 1. Referral to Button Hill Community Centre. 2. K-Fund application assistance 3. Fell Good Factor referral 4. <i>Ongoing support</i> 	<p>Current Outcome(s)</p> <p>i. Unsuccessful K-Fund application</p>
6.	<p>Group / Organisation PROJECT 7</p> <p>Status Constituted volunteer group</p> <p>Primary Activity Club based social & leisure activities, and education, training, employment advice / assistance to young people</p> <p>Wards Covered Chapel Allerton & Roundhay</p>	<p>No of Mtgs</p> <p>4</p>	<p>Assistance Requested</p> <ul style="list-style-type: none"> <input type="checkbox"/> Management committee training <input type="checkbox"/> Develop Volunteer's Fund <input type="checkbox"/> PR Communications development 	<p>Assistance Provided</p> <ol style="list-style-type: none"> 1. K-Fund application assistance 2. Constitution draft 3. AGM & Management Committee papers: templates 4. <i>Ongoing support</i> 	<p>Current Outcome(s)</p> <p>i. K-Fund grant: £2,900</p> <p>6-Mths Monitoring: Jan07</p>

7.	Group / Organisation Meanwood Youth Group Status Steering Group Primary Activity Youth Work Wards Covered Moortown & Chapel Allerton	No of Mtgs 2	Assistance Requested <input type="checkbox"/> Needs survey advice <input type="checkbox"/> Funding advice	Assistance Provided 1. Draft survey brief 2. <i>Ongoing support</i>	Current Outcome(s)
8.	Group / Organisation Leeds Giving Voice Status Constituted Voluntary group Primary Activity Wellbeing Wards Covered Chapel Allerton	No of Mtgs 0	Assistance Requested <input type="checkbox"/> Funding <input type="checkbox"/> Legal structures advice	Assistance Provided 3. K-Fund application assistance 4. Referral to Sustainable Futures: Social Enterprise 5. Funding digests 6. <i>Ongoing support</i>	Current Outcome(s) i. Unsuccessful K-Fund application
9.	Group / Organisation MAE Care Status Charity Company Primary Activity Elderly welfare support Wards Covered Alwoodley & Moortown	No of Mtgs 1	Assistance Requested <input type="checkbox"/> 06/07 fundraising of £130k+	Assistance Provided 1. Funding digests 2. <i>Ongoing support</i>	Current Outcome(s)
10.	Group / Organisation Roundhay CARE Status Registered Charity Primary Activity Elderly welfare support Wards Covered Roundhay	No of Mtgs 2	Assistance Requested <input type="checkbox"/> Business planning <input type="checkbox"/> Office policies <input type="checkbox"/> Fundraising £1,500pa	Assistance Provided 1. Development Statement proforma 2. Business planning 3. Office policies x5 4. <i>Ongoing support</i>	Current Outcome(s)

	Group / Organisation	No of Mtgs	Assistance Requested	Assistance Provided	Current Outcome(s)
11.	St Kitts & Nevis Association Status Constituted group Primary Activity St Kitts/Nevis welfare support Wards Covered All	1	<input type="checkbox"/> Feasibility study funding	1. K-Fund application assistance 2. <i>Ongoing support</i>	i. Unsuccessful K-Fund application
12.	Oasis Community Project Status Constituted group Primary Activity Women's Self-help Wards Covered Chapel Allerton	1	<input type="checkbox"/> Constitution review <input type="checkbox"/> Equal Opportunities Statement <input type="checkbox"/> Development Statement <input type="checkbox"/> CRB Signposting <input type="checkbox"/> Enterprise Rehearsal Advice <input type="checkbox"/> Funding	1. Referred to Sustainable Futures: Social Enterprise Unit 2. <i>Ongoing support</i>	
13.	Beechtree Steiner Initiative Status Charity Company Primary Activity Childrens education Wards Covered All	1	<input type="checkbox"/> Relocation advice <input type="checkbox"/> Development feasibility funding	1. K-Fund application assistance 2. <i>Ongoing support</i>	i. Unsuccessful K-Fund application
14.	Urban Construction Initiative Status tbc Primary Activity Construction training Wards Covered All	4	<input type="checkbox"/> Start-up funding <input type="checkbox"/> Development advice <input type="checkbox"/> Legal structure advice	1. Development advice 2. Referred to Sustainable Futures: Social Enterprise Unit 3. K-Fund application assistance 4. <i>Ongoing support</i>	i. K-Fund application pending

15.	Group / Organisation Northside Music Status Company Ltd by Guarantee Primary Activity Music production Wards Covered All	No of Mtgs 2	Assistance Requested <input type="checkbox"/> 12 month funding <input type="checkbox"/> Business plan review <input type="checkbox"/> Audit rationalisation	Assistance Provided 1. Referred to planning consultant 2. Referred to Independent Examiners 3. <i>Ongoing support</i>	Current Outcome(s) i. Business plan reviewed
16.	Group / Organisation Radio Asian FEVER Status Social Enterprise Primary Activity Community Radio Wards Covered Gipton, Harehills & Chapel Allerton	No of Mtgs 3	Assistance Requested <input type="checkbox"/> Phased development funding <input type="checkbox"/> Office Policies	Assistance Provided 1. Referred to Sustainable Futures: Social Enterprise Unit 2. Draft office policies	Current Outcome(s) i. (non-eligible O ₂ area) ii. 15 Policies
17.	Group / Organisation Yorkshire Amateur FC Status tbc Primary Activity Football Wards Covered All	No of Mtgs 0	Assistance Requested <input type="checkbox"/> Funding	Assistance Provided 1. Small & Large Wellbeing Fund Packs 2. <i>Ongoing support</i>	Current Outcome(s)
18.	Group / Organisation Two Hills Project Status Charity Company Primary Activity Youth work Wards Covered Chapel Allerton & Moortown	No of Mtgs 3	Assistance Requested <input type="checkbox"/> 3yr Funding <input type="checkbox"/> Business planning	Assistance Provided 1. Referred to RtC business planning advisors 2. <i>Ongoing support</i>	Current Outcome(s) i. Business Plan

19	Group / Organisation New World Steel Orchestra Status Constituted Group Primary Activity Steel pan education Wards Covered All	No of Mtgs 3	Assistance Requested <input type="checkbox"/> Temporary relocation <input type="checkbox"/> Premises extension funding <input type="checkbox"/> Legal structure advice <input type="checkbox"/> Business planning	Assistance Provided 1. Referred to Sustainable Futures: Social Enterprise Unit 2. <i>Ongoing support</i>	Current Outcome(s)
20	Group / Organisation IFTIIN Somalian Welfare Status Constituted volunteer group Primary Activity Centre based Somalian welfare support Wards Covered Chapel Allerton	No of Mtgs 5	Assistance Requested <input type="checkbox"/> Pilot job-search programme <input type="checkbox"/> Promotional open day <input type="checkbox"/> Centre security upgrade <input type="checkbox"/> Relocation assistance	Assistance Provided 1. Development statement 2. Relocation statement 3. Relocation assistance 4. Referred to Sustainable Futures: Social Enterprise Unit 5. K-Fund assistance 6. <i>Ongoing support</i>	Current Outcome(s) i. K-Fund grant: £4,570 6-Mths Monitoring: May07
21	Group / Organisation Zimbabwe Education Trust Status Company Charity Primary Activity Educational scholarships Wards Covered Chapel Allerton	No of Mtgs 11	Assistance Requested <input type="checkbox"/> Development planning <input type="checkbox"/> Draft consultant's brief <input type="checkbox"/> Annual fundraising	Assistance Provided 1. Planning advice 2. Draft consultant's brief 3. Referral to RtC for specialist business planning / fundraising 4. <i>Ongoing support</i>	Current Outcome(s) i. Consultant's brief
22	Group / Organisation MENA Status Constituted group Primary Activity Elderly welfare support Wards Covered Moortown & Chapel Allerton	No of Mtgs 1	Assistance Requested <input type="checkbox"/> Development Planning <input type="checkbox"/> Exit strategy <input type="checkbox"/> Funding	Assistance Provided 1. K-Fund Pack 2. Large WBF Pack 3. <i>Ongoing support</i>	Current Outcome(s)

23.	Group / Organisation Community Highlights Status Volunteer group Primary Activity Newsprint media Wards Covered All	No of Mtgs 2	Assistance Requested <input type="checkbox"/> Development funding <input type="checkbox"/> Equipment funding	Assistance Provided 1. Media-Alliance membership referral 2. K-Fund Application Pack 3. <i>Ongoing support</i>	Current Outcome(s) i. Alliance membership
24.	Group / Organisation Chapelton Young People's 10-2 Club Status Constituted group Primary Activity Youth work Wards Covered Chapel Allerton	No of Mtgs 3	Assistance Requested <input type="checkbox"/> Office Policies	Assistance Provided 1. 16 Policy or statement drafts 2. <i>Ongoing support</i>	Current Outcome(s) i. Policies adopted
25.	Group / Organisation The Leeds Tapestry Status Not established Primary Activity Exhibitions Wards Covered All	No of Mtgs 1	Assistance Requested <input type="checkbox"/> Relocation advice <input type="checkbox"/> Annual core funding <input type="checkbox"/> Funding strategy	Assistance Provided 1. Planning advice 2. <i>Ongoing support</i>	Current Outcome(s)
26.	Group / Organisation African Women United Status Volunteer group Primary Activity Women's self-help Wards Covered Chapel Allerton, Gipton & Harehills	No of Mtgs 2	Assistance Requested <input type="checkbox"/> Start-up funding <input type="checkbox"/> Banking <input type="checkbox"/> Constitution <input type="checkbox"/> Stationery pack <input type="checkbox"/> Office policies	Assistance Provided 1. Planning advice 2. Dev Statement proforma 3. Constitution draft 4. Equal Opps Policy model 5. <i>Ongoing support</i>	Current Outcome(s)

27	Group / Organisation LNEH Tenants & Residents Groups Status N/A Primary Activity Neighbourhood issues Wards Covered All	No of Mtgs 4	Assistance Requested <input type="checkbox"/> FunderFinder tutoring	Assistance Provided 1. Facilitated 1-day funding training for TRAs 2. Facilitated 1-day funding training ALMO Community Staff	Current Outcome(s) i. 6 TRA groups trained ii. 8 LNEH staff trained
28	Group / Organisation Barbados Association Status Charity Primary Activity Welfare support Wards Covered All	No of Mtgs 0	Assistance Requested <input type="checkbox"/> Development planning <input type="checkbox"/> Funding	Assistance Provided 1. (Still to meet)	Current Outcome(s)
29	Group / Organisation Browning House Status Charity Company Primary Activity Young mothers hostel Wards Covered All	No of Mtgs 1	Assistance Requested <input type="checkbox"/> Capital (CCTV) fundraising	Assistance Provided 1. Recommended local traders 2. Referred to NE Area Coordinator & IMPACT Partnership	Current Outcome(s) i. tbc
30	Group / Organisation Elmete Youth Group Status Statutory provision Primary Activity Youth work Wards Covered Roundhay	No of Mtgs 2	Assistance Requested <input type="checkbox"/> Independent legal structure	Assistance Provided 1. Planning advice 2. <i>Ongoing support</i>	Current Outcome(s)

31.	<p>Group / Organisation Chapelton Community Centre Action Group</p> <p>Status Community Action Group</p> <p>Primary Activity Community action</p> <p>Wards Covered Chapel Allerton</p>	<p>No of Mtgs 2</p>	<p>Assistance Requested</p> <ul style="list-style-type: none"> <input type="checkbox"/> Feasibility funding 	<p>Assistance Provided</p> <ol style="list-style-type: none"> 1. K-Fund application assistance 2. Monthly funding digests 3. <i>Ongoing support</i> 	<p>Current Outcome(s)</p> <ol style="list-style-type: none"> i. Unsuccessful K-Fund application
32.	<p>Group / Organisation Oakwood Baby & Toddlers Group</p> <p>Status tbc</p> <p>Primary Activity Child care</p> <p>Wards Covered Roundhay</p>	<p>No of Mtgs 0</p>	<p>Assistance Requested</p> <ul style="list-style-type: none"> <input type="checkbox"/> Small Capital fundraising 	<p>Assistance Provided</p> <ol style="list-style-type: none"> 1. Monthly funding digests 2. <i>Ongoing support</i> 	<p>Current Outcome(s)</p>
33.	<p>Group / Organisation Leeds Zimbabwe Cultural Organisation</p> <p>Status Constituted volunteer group</p> <p>Primary Activity Providing welfare / support to young Zimbabweans</p> <p>Wards Covered All</p>	<p>No of Mtgs 3</p>	<p>Assistance Requested</p> <ul style="list-style-type: none"> <input type="checkbox"/> Shared office start-up <input type="checkbox"/> Committee training <input type="checkbox"/> Resident Zimbabwean needs survey <input type="checkbox"/> Publicity <input type="checkbox"/> Project funding 	<p>Assistance Provided</p> <ol style="list-style-type: none"> 1. Development advice 2. Budgeting 3. Draft constitution 4. K-Fund application assistance 5. Referred to Sustainable Futures: Social Enterprise Unit 6. <i>On-going support</i> 	<p>Current Outcome(s)</p> <ol style="list-style-type: none"> i. K-Fund grant: £4,642.95 <p>6-Mths Monitoring: May07</p>
34.	<p>Group / Organisation Library Group</p> <p>Status Informal partnership</p> <p>Primary Activity Garden activity development</p> <p>Wards Covered</p>	<p>No of Mtgs 9</p>	<p>Assistance Requested</p> <ul style="list-style-type: none"> <input type="checkbox"/> Development funding <input type="checkbox"/> Volunteer team development <input type="checkbox"/> Publicity <input type="checkbox"/> Chess features 	<p>Assistance Provided</p> <ol style="list-style-type: none"> 1. Development advice 2. Fundraising 3. Public launch arrangements 	<p>Current Outcome(s)</p> <ol style="list-style-type: none"> i. Sponsorships: £2,265 ii. Small grants: £500 iii. June 06 public launch

	Chapel Allerton			4. <i>Ongoing support</i>	
35	Group / Organisation Baker Brown Status Social Enterprise start-up Primary Activity Community Bakery Wards Covered Chapel Allerton	No of Mtgs 1	Assistance Requested <input type="checkbox"/> Planning advice <input type="checkbox"/> Legal status <input type="checkbox"/> Funding	Assistance Provided 1. Planning advice 2. Social enterprise advice 3. <i>Ongoing support</i>	Current Outcome(s)
36	Group / Organisation Open Door Status tbc Primary Activity Youth & Community work Wards Covered Moortown & Roundhay	No of Mtgs 0	Assistance Requested <input type="checkbox"/> Funding leads	Assistance Provided 1. Funding digests 2. <i>Ongoing support</i>	Current Outcome(s)
37	Group / Organisation 3 Churches project Status tbc Primary Activity tbc Wards Covered Moortown & Chapel Allerton	No of Mtgs 0	Assistance Requested <input type="checkbox"/> tbc	Assistance Provided 1. <i>(Still to meet)</i>	Current Outcome(s)
38	Group / Organisation African Heritage Trust Status Company Ltd by Guarantee Primary Activity African groups networking Wards Covered All	No of Mtgs 1	Assistance Requested <input type="checkbox"/> Brochure <input type="checkbox"/> Project funding	Assistance Provided 1. Funding advice (Community Cohesion) 2. <i>Ongoing support</i>	Current Outcome(s)

39.	Group / Organisation Pinnacle of Light Status Artist Primary Activity Arts Wards Covered Chapel Allerton	No of Mtgs 1	Assistance Requested <input type="checkbox"/> Proposal advice <input type="checkbox"/> Partners	Assistance Provided 1. Proposal review 2. Potential partner 3. <i>Ongoing support</i>	Current Outcome(s)
40.	Group / Organisation Chapeltown TRA Status Constituted TRA Primary Activity Neighbourhood issues Wards Covered Chapel Allerton	No of Mtgs 1	Assistance Requested <input type="checkbox"/> Community Partnerships	Assistance Provided 1. Potential partner 2. <i>Ongoing support</i>	Current Outcome(s) i. One partnership
41.	Group / Organisation Roscoe Nursery Status Re-start Primary Activity Child care Wards Covered Chapel Allerton	No of Mtgs 0	Assistance Requested <input type="checkbox"/> Management structure <input type="checkbox"/> Planning advice <input type="checkbox"/> Funding	Assistance Provided 1. Planning advice 2. Sustainable Futures: social enterprise referral 3. K-Fund Application Pack 4. Funding digests 5. <i>Ongoing support</i>	Current Outcome(s)
42.	Group / Organisation North Leeds Cricket Club Status tbc Primary Activity Cricket Wards Covered Roundhay	No of Mtgs 0	Assistance Requested <input type="checkbox"/> Capital funding	Assistance Provided 1. Specific funding leads 2. Funding advice 3. <i>Ongoing support</i>	Current Outcome(s)

43.	Group / Organisation Moortown Rugby Union FC Status tbc Primary Activity Rugby Wards Covered All	No of Mtgs 0	Assistance Requested <input type="checkbox"/> Capital funding <input type="checkbox"/> Planning advice	Assistance Provided 1. Specific funding digests 2. Small & Large Wellbeing Fund Packs 3. <i>Ongoing support</i>	Current Outcome(s)
44.	Group / Organisation ROOOTS Team Status Constituted voluntary group Primary Activity Delivering paid issues based training consultancies Wards Covered Chapel Allerton	No of Mtgs 2	Assistance Requested <input type="checkbox"/> Agree legal structure away from sponsors: People in Action <input type="checkbox"/> Register group in own right	Assistance Provided 1. K-Fund application assistance 2. <i>Ongoing support</i>	Current Outcome(s) i. K-Fund grant: £890 6-Mths Monitoring: Jan07
45.	Group / Organisation African Curriculum Development Association Status Constituted volunteer group Primary Activity Curriculum development and publishing group Wards Covered All	No of Mtgs 6	Assistance Requested <input type="checkbox"/> Create local groups' alliance <input type="checkbox"/> Develop synergies / efficiencies <input type="checkbox"/> Explore social enterprise options	Assistance Provided 1. Budgeting 2. K-Fund application assistance 3. Consultant brief 4. Alliance development 5. <i>Ongoing support</i>	Current Outcome(s) i. K-Fund grant: £2,125 6-Mths Monitoring: Jan07
46.	Group / Organisation Chapelton Community Driving School Status Constituted volunteer group Primary Activity Providing driving lessons as self-development opportunity for young people Wards Covered	No of Mtgs 3	Assistance Requested <input type="checkbox"/> Fund increased support hours <input type="checkbox"/> Sustainable funding strategy	Assistance Provided 1. K-Fund application assistance 2. Fundraising strategy advice 3. <i>Ongoing support</i>	Current Outcome(s) i. K-Fund grant: £4,000 6-Mths Monitoring: Mar07

	Chapel Allerton				
47	Group / Organisation Potternewton Heights TRA Status TRA Primary Activity Neighbourhood issues Wards Covered Chapel Allerton	No of Mtgs 0	Assistance Requested <input type="checkbox"/> Project funding	Assistance Provided 1. Funding digests 2. <i>Ongoing support</i>	Current Outcome(s)
48	Group / Organisation The DOJO Status Constituted volunteer group Primary Activity Gym based, providing exercise classes to all ages Wards Covered All	No of Mtgs 1	Assistance Requested <input type="checkbox"/> Increase membership <input type="checkbox"/> Update facilities <input type="checkbox"/> Establish social enterprise <input type="checkbox"/> Capacity build administration <input type="checkbox"/> Develop publicity	Assistance Provided 1. Business advice 2. K-Fund application assistance 3. Sustainable Futures: social enterprise referral 4. <i>Ongoing support</i>	Current Outcome(s) i. K-Fund grant: £3,959 6-Mths Monitoring: May07
49	Group / Organisation Southern & Central African Solidarity Action Status Constituted volunteer group Primary Activity French speaking African welfare group Wards Covered All	No of Mtgs 2	Assistance Requested <input type="checkbox"/> 6-months capacity building programme	Assistance Provided 1. Development advice 2. Budgeting 3. Referral to WYCAS 4. K-Fund application assistance 5. <i>Ongoing support</i>	Current Outcome(s) i. K-Fund grant: £4,868 6-Mths Monitoring: May07
50	Group / Organisation Phillip's Foods Status Social Enterprise start-up Primary Activity ReadyMade Foods Wards Covered Chapel Allerton	No of Mtgs 1	Assistance Requested <input type="checkbox"/> 12-month pilot planning advice <input type="checkbox"/> Legal structures <input type="checkbox"/> Funding	Assistance Provided 1. Social enterprise advice 2. Action planning 3. <i>Ongoing support</i>	Current Outcome(s)
	Total Meetings	109	Total funds levered including grant & donations	£48,500.00	

		Total K-Fund Grants Distributed	£37,850.00
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Appendix 2 – Letter Copy



**Neighbourhoods and Housing Department
North East Leeds Area Management Team
Rory Barke, Area Manager**

Host Media Centre
21 Savile Mount
Leeds
LS7 3HZ

Project Manager

Leeds LS

Contact: Paul Auber
Telephone: (0113) 214 5833
Fax: (0113) 214 5870
E.mail: paul.auber@leeds.gov.uk
Ref : A
Date: 9th December 2006

Dear ,

Your Funding Needs

I am writing to you to update myself on your real and potential funding needs for the new financial year 2007/8, with a view to prioritising clients from both the Moortown and Roundhay wards which are under-represented in my client caseload.

Please do not hesitate to contact me directly by phone or email to arrange any urgent appointments you may wish to make for assistance with funding advice, funding sources or indeed, with advice on practical form filling.

I would also like to draw your attention to online fundraising resources such as www.grantsonline.org.uk which you can access directly from your PC and interrogate for likely grant sources for your organisation. Grantsonline is easy to use with a little practice. Many libraries and organisations such as Leeds VOICE, Voluntary Action –Leeds, RtC and Leeds North East Homes office have online fundraising tools installed on their PCs, in particular the popular [FunderFinder](#) programme which can be accessed by appointment by groups and individuals from the north east community. Support staff are also available at these venues to assist you with fundraising online.

Since June this year, I have also been emailing out a funding-digest gathered from the internet and other sources. I enclose a copy here for your perusal.

Once again, do let me hear from you if you have an urgent need.

**With Seasons Greetings & Best
Wishes for the New Year.**

Yours sincerely

Paul Auber

**Paul Auber
ADVICE & FUNDING OFFICER
NORTH EAST AREA MANAGEMENT TEAM –REGENERATION**

Appendix 3 – Grants & Funding Advice Client Survey Returns

Respondent	(a) Wards	(b) Have you met with the Grants & Funding Advisor yet? If yes, approximately when?	(c) Do you still need to speak to the Grants & Funding Advisor?	(d) Has the Advisor responded promptly with written records of meetings and actions?	(e) Were any funds raised with advice or assistance from the Advisor? If yes, state amount / source?	(f) Has any business planning been carried out with the assistance of the Advisor?	(g) Has the Advisor provided your organisation with policy documents / templates? If yes, state which.	(h) As a result of meeting the Advisor, is your group considering any social enterprise activities?	(i) Please comment on any other assistance provided by the Advisor?	(j) Rate any assistance provided by the Advisor from 1 – 5, with 5 being the highest, and add any additional comments you wish to make.
1. Neighbourhood Learning Project	ChapelAllerton & Harehills	No	No	Yes	n/a	n/a	n/a	n/a	n/a	(4): Query was dealt with promptly & efficiently on behalf of a 3 rd party
2. Leeds Black Elders Association	NE Wards	Yes	Yes	Yes	No	Yes	No	Yes	-	(5)
3. Northside Music Project	NE Wards	Yes / 3-months ago	Still looking to further establish org.	Within 2-days	We are still working on a funding strategy	This is work in progress	No	Yes	-	(4)
4. African Curriculum Development Association	NE O2	Yes	Yes	Yes	£2,125 K-Fund	No	No	Yes / We are planning a series of meetings to create an alliance of local print-media interests	-	(5): With the help of the Advisor we were able to clarify our aims & focus on collective practical future plans.
5. Twelve Gates		No	No / Not at this time	n/a	n/a	n/a	No	Not at this time	n/a	n/a
6. Vietnamese Elderly Group	All	Yes	Yes	Yes	No	No	No	No	Given good advice but	(3)

									found it difficult to accomplish	
7. Oakwood Baby & Toddler Group	LS8	Yes	-	-	-	-	-	-	-	-

Respondent	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)
8. African Women United	-	Yes / 03.07.06	Yes / For other advice	Yes	No	No	No	Yes	We wish to receive more assistance	(3): We didn't receive any response to request made.
9. College of Chinese Physical Education	All	No	Yes / Would welcome a meeting to discuss our needs	n/a	n/a	n/a	n/a	n/a	n/a	n/a
10. Mahlabezulu Group	All	Yes	Yes	Yes	Yes / £4,642.95 K-Fund	Yes	Yes / Constitution	No	Funds & Business Planning	(4)
11. Iftiin Welfare Association	-	Yes	Yes	Yes	Yes / £4,570 K-Fund	Yes	No	Yes / Somalian Café	With completing K-Fund & Connexions application	(4)
12. Leeds Involvement Project	All	No	Possibly for July 07 on	n/a	n/a	n/a	n/a	n/a	-	-
13. Chapeltown Community Nursery	Chapel Allerton	No	Yes	No / Advisor did not respond to emails / phone calls	n/a	No	No	n/a	-	(0)
14. The Zone Youth Club	NE Wards	No / Did not know the service was available	Yes / Would like to make an appointment	n/a	n/a	n/a	n/a	n/a	n/a	n/a
15. MAE Care	Moortown Alwoodley Shadwell	Yes / 3 of us had a frank meeting some months ago	No	Don't recall	No	No	No	We are considering a membership subscription but this isn't as a result of the meeting	-	(1): It was clear to all at the meeting that there was little if anything that the advisor could do for

										our organisation's current needs
16. Milun Women's Centre	-	Yes / We had several lengthy meetings during March – June 06	Yes	Yes / Helped us write several job descriptions and a budget LCC (£47k)	LCC Transitional funding (£47K) & £2,657.60 K-Fund	Yes	Yes / Implementing a charging policy	Yes	We were given invaluable advice & assistance at a very crucial time	(5) Always available to offer constructive advice and assistance

Respondent	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)
17. Moor Allerton Community Association	-	No	Yes / Not asked yet but will do	n/a	n/a	n/a	n/a	n/a	n/a	n/a
18. Leeds Giving Voice	Leeds Wide	April 06	Yes	Yes	No	No	K-Fund docs	No	Looking forward to meeting	4
19. ROOOTS	Chapel Allerton	Yes	Yes	Yes	K-Fund £890	No	No	Yes	-	4
20. Beechtree Steiner Initiative	Meanwood	Yes	Yes	Yes	No	No	No	Yes	We were encouraged to apply for funding even though we questioned our eligibility. We were declined because we were ineligible. We therefore feel slightly misled. We did however appreciate our meeting and the advice provided.	4

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Report of the North East Area Manager

North East (Inner) Area Committee

Date: 5th February 2007

Subject: North East District Partnership update

Electoral Wards Affected:

Chapel Allerton
Moortown
Roundhay

Specific Implications For:

Ethnic minorities
Women
Disabled people
Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

x

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

This report provides Members with a summary of recent actions and achievements of the North East District Partnership.

Background Information

1. This report has been prepared at the request of the Area Committee Chairs and Executive Board of the North East District Partnership. It provides a summary of key issues and the work programme of the North East District Partnership and decisions taken by the Executive Board.

Significant action and achievements since the last Area Committee meeting

2. At its meeting on 8th December, the current Chair of the North East District Partnership, the Chief Executive of Leeds North East Homes, advised that due to the re-organisation of the ALMO she was unable to continue in her role as Chair. Councillor Matthew Lobley was nominated as the new Chair and accepted this position.
3. A review of the North East District Partnership action plan is currently being undertaken. In response to the review, an updated version of the action plan will be produced to ensure that the actions undertaken in 2007 onwards continue to be the right set of actions to meet the needs of the district. Priorities identified in the revised plan centre around the following four thematic blocks of the Local Area Agreement(LAA).
 - children and young people
 - healthier communities and older people
 - safer and stronger communities
 - economic development and enterprise
4. The LAA has a number of cross cutting principles and it is proposed that the action plan has an additional block to reflect this. Priorities have been identified in the plan under the heading of “ Making things happen”.
5. The LAA provides the opportunity to secure improved relationships between local partners in a way that supports the delivery of the Vision for Leeds and to make real progress against key priorities. It is proposed that the revised district plan will provide;
 - a strategic framework for satellite partnerships to develop their own plans and actions;
 - a set of actions for the North East District Partnership Executive Board;
 - a set of operating principles for all partners who work under the auspices of the North East District Partnership;
 - opportunities for greater effectiveness and efficiency through shared resources and joint business planning and commissioning
6. The revision of the plan has been undertaken in consultation with the North East Area Committees and a meeting took place on 22nd January to allow Members to consider the priorities and actions identified in the plan. Members’ comments from this meeting will be considered and incorporated in to a final draft to be submitted to the District Partnership Executive Board on 23rd February. The review process is expected to conclude in February 2007 with Executive Board and Narrowing the Gap Board approval. The Executive Board approved draft will form the basis of the Fourth District Partnership conference to be held in Spring 2007.

7. At its meeting on 8th December 2006, the North East District Partnership Executive Board confirmed their commitment to tackling fuel poverty further to the recommendations of the Chair of the Narrowing the Gap Executive. Fuel poverty and the implementation of the city-wide Fuel Poverty Strategy in the North East have been prioritised as a key issue in the revised District Plan.

Recommendations

Members are requested to note the recent actions and achievements and provide comment as appropriate.

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Report of the North East Area Manager

North East (Inner) Area Committee

Date: 5th February 2007

Subject: Actions and Achievements

Electoral Wards Affected:

Chapel Allerton
Moortown
Roundhay

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

This report provides Members with a summary of recent actions and achievements of the Area Committee and Area Management Team.

Purpose of this report

1. This report enables the Area Committee to track progress of the actions identified in the Area Delivery Plan 2006/07, and provides details of work achievements of the Area Management Team since the last Area Committee meeting.
2. Appendix 1 refers to progress on specific issues raised by Members at Area Committee meetings.
3. Appendix 2 tracks progress against the Area Delivery Plan 2006/07.

Significant action and achievements since the last Area Committee meeting

4. The Volunteer Thank You Event took place on Monday 4th December in the Lord Mayor's Banqueting Hall and was a great success with over 100 representatives from voluntary and community groups attending alongside Members, officers and the Lord Mayor of Leeds. Entertainment was provided by pupils from Roundhay High School working with East Leeds Community Radio, the New World Steel Orchestra and a dance group who won the Chapeltown talent competition which was funded by the IMPaCT partnership in summer 2005. The event was widely advertised including an article in the Yorkshire Evening Post.
5. Work on a proposal to retain Miles Hill Primary School site for community benefit has been progressing since the Council's Executive Board agreed to the proposed closure of Miles Hill and Potternewton Primary School and the establishment of a one and a half form of entry primary school on the Potternewton site. It should be noted that the final decision has been referred to the School Organisation Committee meeting in January. A scoping exercise is underway to establish if this is a realistic proposal and how the site could be linked with the Meanwood Extended Services initiative. A meeting of potential stakeholders will take place in January.
6. The Oakwood Town and District Centre proposal may be considered for funding this financial year, following the news that Tesco are planning a major redevelopment of their Roundhay Road site at the southern end of the Oakwood district centre. This offers opportunities to link both developments together and maximise funding opportunities including S106.
7. The Council's Executive Board agreed at its meeting on 24th January, the recommendations of the North East Inner Area Committee that the review of community facilities in Chapeltown demonstrates there is no case for the Council to consider the release of land as requested by the Chapeltown Community Centre Action Group (CCCAG) for the purposes of a new community centre. They also supported the way forward, as outlined in the report, to improve community provision through some form of consolidation of existing provision. The Area Management Team facilitated a meeting of providers of community facilities in Chapeltown on 15th January. The aim of the meeting, attended by eight providers of the fifteen facilities identified in the review, was to discuss the findings of the review that many of the facilities are underused and poorly coordinated. There was general consensus that existing provision will benefit from improved coordination, marketing, alternative managements arrangements and some form of consolidation. Those who attended the meeting expressed their willingness to engage with the Area Management Team and the other providers in finding a way that supports and

enhances the community facilities provision for Chapeltown. It was agreed to hold a further meeting in February. At the meeting of the North East (Inner Area Committee) on 5th December, during the Public Open Forum, representatives of CCCAG outlined their proposals to establish the need for a community centre in Chapeltown. They requested that the Area Committee give their support to the group and work with them to identify land for the group to buy at market value to build a new community centre. Given the findings of the review supported by the Council's Executive Board, members of the North East Inner Area Committee are requested to support the recommendation that there is no case for land to be earmarked for the purposes of a new build community centre.

8. Following agreement by the Area Committee to the priorities for next year's Area Delivery Plan, work is progressing with officers from across the Council to develop actions and initiatives to meet them. These will be presented for Member comment through the ward Member meetings in February before coming to the Area Committee for final agreement at the March meeting.

Recommendations

9. Members are requested to note the recent actions and achievements and provide comment as appropriate, and support the recommendation as outlined in paragraph 7.

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North East (Inner) Area Committee Actions

	Date Raised	Issue	Update	Status
1	<u>Area Committee</u> <u>4/12/06</u>	Community development in health & well-being. Area Committee members to email their comments on the questions in the report to the Area Management Officer.	No comments received yet from Members.	Ongoing
2		Details requested on use of the community safety mobile CCTV camera in the area.	Emailed to Members in January 2007.	Completed
3		Building Schools for the Future plans for Allerton High School to be presented to the Area Committee	To consult with Moortown Members outside of the Area Committee.	Ongoing
4		Celebrate Leeds 2007 programme details to be circulated to Area Committee members.	Emailed to Members in December 2006.	Completed
5		Radio Asian Fever application – decision to be reviewed at next Area Committee meeting in light of new information and other Area Committee decisions	To be discussed at February Area Committee meeting.	Ongoing
6	<u>Area Committee</u> <u>16/10/06</u>	Recommendations from the Chapeltown Facilities Review to be presented to the Executive Board.	Report to be presented at January's Executive Board meeting.	Ongoing
7		The physical condition of the Mandela Centre doesn't allow it to maximise its potential as a youth centre for Chapeltown.	Officers to work with Members, Youth Service and the voluntary sector to take forward proposals linked to the findings of the Chapeltown Facilities Review.	Ongoing

North East (Inner) Area Committee Actions

8	<u>Area Committee</u> <u>04/09/06</u>	Leeds Mental Health Teaching Trust to consult with the Health & Social Care Partnership and Leeds VOICE.	Trust invited to attend the next H & SCP meeting in November 2006. Contact details passed on to Leeds VOICE.	Completed
9		Youth Service to provide further information on figures for Moortown ward as the youth base is not located in the ward itself.	Youth Service have undertaken data analysis of the ward figures and supplied information to ward Members.	Completed
10		Yes Cyber – Area Management and Youth Service to attend a meeting of the management committee to provide advice and expertise.	Awaiting invitation – Yes Cyber aware of request	Ongoing
11		Stonegates – there is a need for greater enforcement of tenancies and action on the estate by agencies.	AMT held meeting with Leeds Federated Housing and Unity Housing to discuss action. Multi-agency Operation Arrow 18-19 th October took place targeting the Stonegates estate.	Completed
12		Gating Order – responsible department and officer needs identifying so that gating can go ahead.	Process finalised and agreed.	Completed
13		Volunteer Thank You event for 2006 to be arranged.	Event arranged for Monday 4 th December in the Lord Mayor's Banqueting Hall, following the Area Committee meeting.	Completed
14	<u>Area Committee</u> <u>26/06/06</u>	A number of community safety issues were raised, particularly concerning the progress of alleys and ginnels work.	Trudie Canavan, Community Safety Officer has answered the specific queries through a separate written note, circulated to Members via email.	Completed

North East (Inner) Area Committee Actions

15		Area Committee queried if up to date condition surveys will be carried out for all community centres being delegated to them.	Most community centres had condition surveys carried out in 2001. In some cases, for example where a new lease has been arranged, a more up to date survey may have been carried out.	Completed
16		Area Committee to look into an issue raised by a local resident in the open forum, concerning the state of disrepair of a wall on Roundhay Rd enclosing Gipton Wood.	Highways have carried out repairs as a matter of urgency and have further work planned. Parks & Countryside plan to remove the larger trees from within 2 metres of the banking behind the wall to reduce the loading from roots and prevent further deterioration of the wall.	Completed
17	<u>Area Committee</u> 27/03/06	Area Committee to undertake a review of community provision in the Chapeltown area, including the proposals of CCCAG, taking into account the principles previously approved by the Executive Board, the consultants work on the Chapeltown Rd Development Plan, the land requirements of the planned new Joint Service Centre and existing community provision in the area.	A final review report with recommendations for the Area Committee to consider has been presented.	Completed
18	<u>Area Committee</u> 06/02/06	Area Committee to consider and respond to an issue raised in the Open Forum concerning Talbot Fold playground.	Officers have been requested to review the issue and provide a response for consideration on behalf of the Area Committee Chair.	Completed

North East (Inner) Area Committee Actions

19		Early Years Service to report quarterly on progress with Children’s Centres in inner north east.	Noted.	Completed
20	<u>Area Committee</u> 05/12/05	The Committee to receive a further report from the PCT on ‘Making Leeds Better’ in 6 months time.	Report to be presented in 6 months time.	Completed

Objective / Target	Action	Lead	Time-scale	Resources	Outputs	Outcomes	Risk	Progress Report
Children and Young People								
Provision of activities for children and young people	1. Establish existing level of service provision for young people	AMT YS	By July 2006	Existing	<ul style="list-style-type: none"> Mapping exercise of Youth Service, voluntary sector, church and other provision 	<ul style="list-style-type: none"> Realign existing resources to target identified areas of need 	A	Mapping exercise ongoing and presented to the Area Committee in September. Members providing comment through the Youth Issues Working Group, a revised and more detailed version produced in mid January 2007. Youth Development Worker is currently on secondment to West area until end of February 2007. Upon his return a final draft of Youth Activities Guide with improved layout & content will be produced.
	2. Through the Youth Development Worker post, develop partnership delivery arrangements with voluntary sector youth providers to meet need	YS	April 06 – March 07	Existing and new Well-Being funded post	<ul style="list-style-type: none"> Number of new partnerships / programmes established Number of new projects commissioned to meet need Number of young people benefiting from programmes and activities 	<ul style="list-style-type: none"> Increased provision for children and young people Reduction in youth associated anti-social behaviour 	G	New established provision at Lidgett Park Methodist Church in partnership with Roundhay Churches Together. In total this project has 7 volunteers who work with the Youth Service to deliver a programme. In addition to the recruitment of volunteers, the Youth Development Worker has provided 'capacity-building' support to 22 voluntary groups in Inner N.East (5 Roundhay, 8 Moortown, 7 Chapel Allerton). During his absence on secondment, the Senior Area Youth Worker for Chapel Allerton will 'cover' basic support for volunteers & voluntary groups.
	3. Target Youth Service programme provision to meet need	YS	Ongoing	Existing	<ul style="list-style-type: none"> Number of activities and programmes established Programme of targeted detached youth work Number of young people benefiting who live in inner north east area Number of young people gaining accredited learning 	<ul style="list-style-type: none"> Increased / improved provision for children and young Reduction in youth associated crime and anti-social 	G	1. New provision in the Brackenwood Area - Thursday evening 7-9pm currently using Open Door as a base, targeting young people to have received warning letters ABC or ASBO's. Currently working with a group of approximately 10 young people. 2. Roundhay School Lunchtime Youth Enquiry 12-1pm. Community Co-hesion work. 3. FC Brackenwood Football Project; Crime Diversionary work. Young people playing 5 a-side football in a league. Soccer World, Monday evenings 6-10pm. 4. John Jamieson school; work with young people with disabilities Thursdays 1.30-3.30pm. 5. Elmete Wood School; work with young people with disabilities. Date and time 6. Queenshill - young women 'at risk'. Working with young women who have received wr
	4. Deliver targeted holiday schemes	YS	School holidays 06/07 year	Existing and Well-Being Fund	<ul style="list-style-type: none"> Number of holiday activities delivered Number of young people benefiting who live in inner north east area 	<ul style="list-style-type: none"> Quality provision for children and young people Reduction in youth associated crime and anti-social behaviour 	G	October half-term & Christmas holiday activities in Chapel Allerton included a visit to the Cinema, Motorbiking sessions, Highropes, Archery, Football competition and a visit to City Varieties Panto.
	5. Mobile youth vehicle	YS	Study complete by March 06	Existing and Well-Being Fund	<ul style="list-style-type: none"> Feasibility study completed and presented to Youth Issues Working Group Acquire a mobile vehicle, depending on outcome of study 	<ul style="list-style-type: none"> Widened range of provision for children and young people 	G	Bid for WBF submitted to the June 2006 Area Committee to cover both inner and outer area use but to share the costs in order to secure best value and optimal usage. The bid was turned down, however, a resubmission would be possible when greater external funding support had been secured.

	6. Roundhay skate park	YS		Well-Being Fund	<ul style="list-style-type: none"> Review and improve existing skate park 		G	Work with young people at the Skate Board Park recommencing April 2007.
Support initiatives to improve school attendance and achievement	7. Alternative curriculum provision – for example Motiv8, Princes Trust programmes at Carr Manor High	AMT YS Vol	Through out 06/07 school year	Well-being Fund and other external funds	<ul style="list-style-type: none"> Number of activities and programmes delivered Number of young people benefiting who live in inner north east area 	<ul style="list-style-type: none"> Improved school attendance and achievement 	G	Two programmes identified in schools targeting improving attendance and achievement. At Carr Manor High School, the Excel programme is being delivered with 12 young people. Allerton Grange School After School Project; targeting young people with anger management issues.
Increase involvement of young people in decision making	8. Elected members and young people meetings and establishment of Youth Forums	YS	Ongoing	Existing	<ul style="list-style-type: none"> Number of meetings Number of young people involved Number of young people attending a Forum as a result of meetings with Members 	<ul style="list-style-type: none"> Greater empowerment of young people 	G	Still seeking to establish a Youth Forum in Moortown and Roundhay. Revised deadline to be April 2007 onwards. During the Summer, members of Chapel Allerton Youth Forum attended a residential at Herd Farm that enabled the group to begin discussions to decide which issues to focus on with Elected Members. The group are continuing to meet regularly and are soon to carry out further consultation s with youth groups across the ward. The group has planned to use the £2,500 sscf grant to fund a fortnightly programme from Jan - March 2007. This includes a trip to London including a tour of the houses of parliament with Fabian Hamilton, team-building activities and a residential in March. The forum is planning to invite Members to this for a discussion of issues relevant to local young people.
	9. Youth representation on Youth Issues Working Group	YS AMT	By Autumn 06	Existing	<ul style="list-style-type: none"> Number of young people attending Youth Issues meeting Number of ADP actions children and young people involved in decision making 	<ul style="list-style-type: none"> Greater involvement of young people in decision making 	G	Discussion at Youth Issues and with Members has led to agreement that it is better for Members to meet with young people in their own environment, rather than a formal meeting. Members have been invited and have attended some Youth Service run sessions at venues across the inner area to engage with young people. The Youth Forum work will provide a medium through which more in depth consultation and involvement by young people in decision making can take place.
Reduce incidents of anti-social behaviour involving young people	10. Target detached youth work to ASB hotspots	YS	Ongoing	Existing	<ul style="list-style-type: none"> Number of detached sessions established Number of young people benefiting who live in inner north east 	<ul style="list-style-type: none"> Reduction in youth associated crime and anti-social behaviour 	G	Detached workers are out on Miles Hill & Beckhill estates one evening per week. As a result of Detached work, young people have been referred to projects at FSU building (Beckhill Avenue Mon & Tues evenings) and Two Hills Youth Project (Thurs evening). The Youth Service is in the process of recruiting a half time Detached worker using Well-Being Fund to engage those not willing to attend building based provision and expand Detached work across to other areas of inner north east. It is hoped that the new staff will be in post during March 07.
	11. Develop local projects to provide diversionary activities	YS AMT Vol	Ongoing	Existing and Well-Being Fund	<ul style="list-style-type: none"> Projects established providing diversionary activities Number of young people benefiting who live in inner north east 	<ul style="list-style-type: none"> Reduction in youth associated crime and anti-social behaviour 	G	Neighbourhood Warden patrols in ginnels have been successful in reducing youth nuisance at school opening, closing and lunch times. Detached Youth Workers have been deployed to engage with young people hanging around in the Miles Hill estate. Feedback from the Police and residents indicates the approach is working and has reduced reports of anti-social behaviour.
Community Safety & Improving the Environment								
Support a co-ordinated approach to tackling 'crime & crime'	12. Joint tasking	AMT WYP CS	Ongoing	Existing	<ul style="list-style-type: none"> Fortnightly joint tasking meetings to share information and deal with issues 	<ul style="list-style-type: none"> Reduction in crime and environmental blight 	G	Since the last report tasking meetings have taken place with the following agencies participating - Env Health, City Services enforcement, Parkswatch, ASBU, Youth Service, NE Homes, Housing Associations, Police, Area Management, Education Welfare, City Services, Customer Services. Examples of actions achieved include:

		StS						Repairs to gates in Mexboroughs/Button Hill area, Warden patrols in Copgroves/Uplands area in response to intelligence of youths hanging around, PCSOs to go into Roundhay High School in response to ASB and damage from children leaving school, ASBU to visit families of young people causing nuisance to shop owners in Chapel Allerton, PCSO patrols in Stonegates in response to reports of ASB and an Operation Arrow on 6th December covering Queenshills.
	13. Community Area Service Team (CAST)	AMT StS	Ongoing	Well-Being Funded	<ul style="list-style-type: none"> Regular timetable for work established Hotspots / identified areas of need targeted Monthly reports of work completed 	<ul style="list-style-type: none"> Improved environmental appearance of inner north east 	G	The CAST team have been replaced by the Environmental Pride Teams - one covering the Chapeltown IMPACT area and a separate team covering the rest of the inner area, including the Moor Allerton priority neighbourhoods. Monthly reports of work completed that have been referred by Members or the Area Management Team are sent to Members separately.
	14. Multi-agency Operation Arrow targeting Neighbourhood Wardens and PCSOs at priority areas	WYP CS AMT	April 06 - Mar 07	Existing and Well-Being Funds	<ul style="list-style-type: none"> Number and location of multi-agency operations, plus outputs of operations Number of arrests and other results from each Operation 	<ul style="list-style-type: none"> Reduction in crime and increase in public reassurance 	G	Operation Arrow covering Queenshill estate on 6th December 2006. The results include: removal of graffiti from street signs, Warden patrols, Police activity - 22 vehicles stopped, 2 arrests, 18 intelligence reports submitted, 4 public assistance calls dealt with, 46 referrals for the Well-Being Funded target hardening project, City Services clearance of flytipping.
Reduce crime and the fear of crime	16. Targeted burglary reduction initiatives	CS	April 06 - Mar 07	Well-Being Fund	<ul style="list-style-type: none"> Areas targeted and number of households benefiting from burglary reduction improvements 	<ul style="list-style-type: none"> Reduction in burglary and fear of crime 	G	£5,838 of the £18,750 WBF allocated has been spent so far. A further 46 referrals were made on the Queenshills as part of the Operation Arrow in December 2006.

	17. Automatic Number Plate Recognition (ANPR)	WYP	April 06 - Mar 07	Well-Being Fund	<ul style="list-style-type: none"> Number of ANPR operations carried out Number of arrests as a result of ANPR operations 	<ul style="list-style-type: none"> Reduction in crime 	G	Six of the Operation Arrows during 2006/07 have included ANPR operations.
	18. Alley and ginnel initiatives	CS	Ongoing	Existing and Well-Being Fund	<ul style="list-style-type: none"> Number of ginnels investigated for possible gating or closure Number of ginnels where safety improved Number of ginnels gated or closed 	<ul style="list-style-type: none"> Reduction in crime – anti-social behaviour, criminal damage, drugs and fear of crime 	A	£75,000 WBF allocated for alleys and ginnels work. So far £37,484 has been committed but this is likely to rise given the delay between receiving the quotes and when work will start. To date planning permission has been granted for Carrholm Grove and Wensley Green ginnels. However Gating Orders are required for these schemes. Progress in carrying out the work has been hampered by lack of clarity on the process for obtaining Gating Orders as all the ginnels are public rights of way. St Martins and Newton Park View ginnels will be addressed through Gating Orders though work will not recommence on these areas until the Gating Orders are approved for the Carrholm and Wensley Green ginnels. Miles Hill View/Crescent is being progressed by Leeds North East Homes and will be match funded using some of the WBF allocation. Leeds North East Homes are also progressing work in other areas of the Chapel Allerton ward with match funding being provided through SSCF. Queenshill shops is being led by Leeds North East Homes and match funded through WBF. Uplands area is being led by Area Management with environmental improvement
	19. Education initiatives	AMT	Ongoing	Existing	<ul style="list-style-type: none"> Number of leaflets distributed and areas targeted 	<ul style="list-style-type: none"> Increased crime prevention awareness 	G	Community safety freebies including leaflets and stickers distributed to young people through the Breeze event in north east. 'Calling Cards' giving contact details and local information were produced and distributed on the Beckhill estate in August 2006 as part of the week of action. Further batches will be produced for other localities including the Brackenwood estate. Distraction burglary theatre events are being held in Meanwood and Chapeltown, targeting the burglary hotspots in the inner area during January and February 2007.
	20. Chapel Allerton cumulative licensing policy	LD	By summer 2006	Existing	<ul style="list-style-type: none"> Addendum to Licensing Policy adopted by Executive Board 	<ul style="list-style-type: none"> Reduction in noise nuisance, litter and alcohol related anti-social behaviour in Chapel Allerton 	G	Executive Board adopted the Chapel Allerton cumulative licensing policy in January 2006 - ACTION COMPLETED.
	23. Individual environmental improvement projects	AMT	April 06 – March 07	Well-Being Funds and other external funds	<ul style="list-style-type: none"> Number of projects commissioned Number completed 	<ul style="list-style-type: none"> Improved environmental appearance of inner north east 	G	The Area Committee agreed Well-Being Funds in March 2006 for the following environmental improvement projects which will be implemented in 06/07 - Potternewton Park garden in the park, Meanwood Park improvements, Roundhay environmental festival and St Andrew's Roundhay UFC community gardens. In September the Committee agreed to fund the Scott Hall Multi-Use Games Area (MUGA) project. In December the Area Committee agreed a contribution towards the Fieldhouse Drive environmental improvement project. In total therefore so far this year 6 environmental improvement projects have been commissioned using WBF - 2 in Moortown, 2 in Roundhay and 1 in Chapel Allerton ward.
Support environmental awareness initiatives and community involvement	24. Education programmes on litter and recycling in schools	StS	April 06 – March 07	Existing	<ul style="list-style-type: none"> Number of secondary schools involved and programmes implemented 	<ul style="list-style-type: none"> Improved environmental appearance, particularly around schools and on school routes 	W	A programme is being designed and progressed at a citywide level by City Services. New Education & Awareness Officers have been employed by City Services and a programme for High Schools will be implemented in January 2007. Details of schools to benefit in inner north east will be included once the programme is arranged.
	25. Community group / forum education and awareness talks and visits	StS	April 06 – March 07	Existing	<ul style="list-style-type: none"> Number of environmental awareness talks Number of visits to Household Waste Sorting Sites 	<ul style="list-style-type: none"> Improved environmental appearance and awareness 	G	Roundhay environmental festival (5th - 10th June) featured displays and information on green issues, waste & recycling and speakers on environmental issues. The festival was funded by the Area Committee. City Services staff have attended many of the Area Committee forums during the year to talk to residents about recycling and other environmental issues.

					<ul style="list-style-type: none"> Number of community groups / forum meetings benefiting 			
	26. Neighbourhood Environmental Action Team (NEAT)	StS AMT	April 06 – March 07	Existing	<ul style="list-style-type: none"> Number of neighbourhood recommendation reports produced by ENCAMS Number of agreements set up between community groups & Streetscene as a result of ENCAMS reports 	<ul style="list-style-type: none"> Improved environmental appearance Greater satisfaction by local residents of service delivery 	W	ENCAMS have been unable to deliver all the sessions with community groups, due to staffing difficulties. NEAT has been revised following feedback from the NEAT sessions that have taken place, and is now known as a 'community toolkit'. Once the new toolkit is ready, those sessions not arranged will be able to be set up. City Services are planning a community survey to go alongside the 'how clean is your city' campaign.
	27. Community clean ups	AMT CS	Ongoing	Existing and Well-Being Fund	<ul style="list-style-type: none"> Number of community clean ups 	<ul style="list-style-type: none"> Improved environmental appearance Increased community involvement 	G	Since the December Area Committee meeting skips have been provided for Wharfedale Church who were collecting Christmas trees from Moortown & Roundhay area and for North Park Avenue allotments in Roundhay.

Regeneration

Develop and support partnership working to address deprivation issues

	28. Co-ordination of partnership working to deliver improvements in priority neighbourhoods – Beckhill, Chapeltown and Queenshill (as part of Cranmer and Lingfield action plan)	AMT	Ongoing	Existing and external funds	<ul style="list-style-type: none"> Beckhill Implementation Group (BIG) action plan 	<ul style="list-style-type: none"> Measurable improvements in the quality of life for residents of priority estates 	G	BIG - Action is being progressed on the following projects - outreach work from JobCentre+ at Stainbeck Church, Sure Start luncheon club, toy library and stay and play. The 3 Churches project are planning a Meanwood Festival to coincide with the Celebrate Leeds activities next year. Amanda Upton has been appointed Beckhill Project Manager on a secondment to Leeds North East Homes. She will be leading on the redevelopment project which will regenerate 3 sites on the estate - Beckhill Garth, Beckhill Avenue blocks and the Hill Top pub site. The pub has been acquired by LCC and will be demolished as soon as possible.
					<ul style="list-style-type: none"> Chapeltown IMPACT action plan 		G	Action is being progressed on the following projects - Environmental Pride Team, community cohesion youth event, intensive family support, community development framework, Chapeltown information ribbon and new street signs. Upcoming activities include the capital schemes to regenerate Woodland Mount pocket park and Sholebroke Mount shopping parade. Also the development of a community website and work to address barriers to employment.

					<ul style="list-style-type: none"> • Moor Allerton Partnership (MAP) action plan 		G	<p>The MAP action plan has now been agreed and progress is being made on the following actions - tackling youth anti-social behaviour through educational awareness sessions in schools and through Youth Service sessions. Operation Arrows took place on 26th October and 6th December. A number of health related multi-agency projects are being developed with resources being pooled between the PCT and voluntary sector organisations. Such activities are focusing on older people such as the 'Keeping Warm in Winter' scheme. Work is also progressing to increase opportunities for smoking cessation by holding clinics in community facilities in the area.</p>
	29. Chapeltown Road Investment Plan	AMT MPT	Ongoing	Existing and external funds	<ul style="list-style-type: none"> • Consultants appointed • Investment Plan completed 	<ul style="list-style-type: none"> • Private sector investment and physical improvements to Chapeltown Road 	G	<p>Public consultation events have been held at HOST Media Centre and at Chapeltown Library seeking the views of residents on the consultants initial proposals. These have been incorporated into the final draft report which is being presented to this Area Committee meeting. It will then undergo consideration by the Council's Executive Board. The consultants are preparing a summary public document which will be widely available once the Plan is approved and public.</p>
Support work to deliver sustainability to voluntary and community sector	30. Grant and Funding Advice Officer	AMT	April 06 onwards	Well-Being Funded post	<ul style="list-style-type: none"> • Number of groups contacted and advised • K Fund grants awarded • Social enterprises supported 	<ul style="list-style-type: none"> • Increased capacity and sustainability of voluntary and community sector in inner north east 	G	<p>K Fund grants awarded at the panel meeting in October - Milun Womens Centre, Iftiin Somali Welfare Association, The Dojo, Leeds Zimbabwean Cultural Association and the Southern and Central African Solidarity Association. The next K Fund panel meeting is in March 2007. A separate report covering the grant and fundraising support to the inner area is being presented to this Area Committee.</p>
	31. Community buildings audit	AMT	Ongoing	Existing	<ul style="list-style-type: none"> • Database of community facilities completed • Number of groups matched to facilities for use 	<ul style="list-style-type: none"> • Increased number of groups able to access space, and more efficient use of existing facilities 	G	<p>Chapeltown Community Facilities Review report being presented to the Executive Board in January 2007, following the approval of the Area Committee to the recommendations at the October meeting. Work is ongoing with stakeholders in Chapeltown to maximise use of existing facilities and to make links between the facilities.</p>
Town and district centre improvements	32. Oakwood Shopping Village	AMT	April 06 – March 07	Town & District Centre Fund, and Well-Being Fund	<ul style="list-style-type: none"> • Business case completed and approved by April 2006 • Consultation with traders and residents completed by Autumn 2006 • Final design completed Autumn 2006 • Work begins on site Winter 2006 	<ul style="list-style-type: none"> • Economic regeneration of Oakwood, particularly the enhancement of viability of local and independent traders 	A	<p>The feasibility study was completed by Jacobs Babbie consultants at the end of August 2006. AMT carried out two consultation exercises as part of the study - with local traders and with the general public through displays at Oakwood Library and Somerfield supermarket. Using the results of the study and the consultation a full business plan was completed and submitted as part of the bidding process for Town & District Centre Funding. However Oakwood is a reserve scheme and due to the costs of the schemes on the original approved list, it was not being considered for T & DC funding at that stage. Since August, Tesco have indicated they are planning a major redevelopment of their site on Roundhay Road which offers opportunity to link this with the Oakwood T & DC proposals. A meeting with Development department has been held to discuss S106 options. A meeting will be held with Tesco shortly with a view to resubmitting the business plan for consideration in the T & DC programme.</p>

	33. Meanwood Shopping Centre	AMT	April 06 – March 07	Town & District Centre Fund, possible Well-Being Fund	<ul style="list-style-type: none"> Outline business case completed and approved by Summer 2006 	<ul style="list-style-type: none"> Economic regeneration of Meanwood shopping centre, particularly the enhancement of viability of local and independent traders 	A	An outline business case has been completed. Following discussion with ward Members a smaller scale scheme, focusing on public realm improvements including planters and bins will be developed. Links will be made with local traders and Highways improvements explored. Alternative sources of funding will be sought. A walkabout with Moortown members took place on 16th November to progress the scheme. Issues and ideas were raised at this meeting, officers in AMT are working up proposals to resolve them.
	34. Area based physical improvement schemes	AMT	April 06 – March 07	Well-Being Fund	<ul style="list-style-type: none"> Number of schemes developed and specific achievements – eg area of highway improved, street furniture installed, festive lights arranged. 	<ul style="list-style-type: none"> Improved appearance of specific areas 	G	Many of the environmental improvement projects listed in action no.23 will improve the physical appearance of the particular locality. AMT met with the PFI Street Lighting Manager in August to discuss festive lights, banners & hanging basket requirements. Members will be consulted by the PFI team on a ward by ward basis over the next few years as part of the street lighting rollout. The new lighting columns have been installed on Chapeltown Rd - these have the capacity to carry festive lighting, hanging baskets and banners. Funding and maintenance will need to be identified before these can be used.

Community Engagement

Page 7/5	Engage with local communities across inner north east							
	35. Community forums	AMT	Ongoing	Existing and Well-Being Funds	<ul style="list-style-type: none"> Number of forums held Number of leaflets and posters distributed Number of residents attending 	<ul style="list-style-type: none"> Improved engagement and consultation between City Council and local Improved service delivery 	G	No forums have taken place since the 4th December Area Committee meeting.
	36. About Leeds civic newspaper	AMT	Ongoing	Existing and Well-Being Funds	<ul style="list-style-type: none"> Number of inner north east stories Number of enquires as a result of articles in the paper 	<ul style="list-style-type: none"> Increased engagement through publicity of the Area Committee 	G	Area Management write the articles for each issue. In the Summer 2006 edition the north east stories featured the local Neighbourhood Wardens, Open Door project on Lidgett La and the 2 Hills/Youth Service motorcycle project with young people from Beckhill & Miles Hill. In the Winter 2006 edition the stories featured Carr Manor High School PFI rebuild, the Moor Allerton Partnership and Beckhill week of action.

Key:

G = green (on target, progressing well)

A = amber (some delays, minor issues, progressing behind schedule)

R = red (major delays & issues, significantly behind schedule)

W = white (action not planned to start yet)

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Report of the North East Area Manager

North East (Inner) Area Committee

Date: 5th February 2007

Subject: Area Committee Working Groups update

Electoral Wards Affected:

Chapel Allerton
Moortown
Roundhay

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

This report informs Members of the issues raised at the Area Committee Working Groups held since the last meeting of the Area Committee.

Purpose of this report

1. This report provides an update to the Committee on the progress of the Working Groups.
2. The Area Committee established the Working Groups at their meeting on 5th April 2005. The groups have no decision making powers, tabling recommendations for consideration by the Area Committee.
3. The primary roles of the Working Groups are to drive the achievement of actions in the Area Delivery Plan, and scrutinise service areas in order to meet local need.

Feedback from the Working Groups

Community Safety

4. The Area Committee will recall that a decision was taken not to continue with these meetings, as the working group were happy with officers progress in spending the Well-Being Funds and do not wish to scrutinise aspects of community safety at the moment. Updates on progress are dealt with through the Action and Achievements report.

Youth Issues – 8th January 2007

5. The working group heard feedback from the meeting held with John Paxton in December which clarified the delegated function position and sought positive ways to enable Members to get involved with activities. Members were offered the opportunity to shadow Youth Officers for a day. A discussion took place around how priorities were developed – based on intelligence. Members are keen to see young people targeted through schools benefit from Well-Being Funded Youth Service projects.
6. The latest version of the YAG – MAG, produced by the Youth Development Worker was circulated for comments. When finished this will provide details of youth provision across the inner area covering Youth Service, voluntary, community and private sector provision. It was reported that Ian Jones, the Youth Development Worker has taken up a two month secondment in west Leeds and will resume the Youth Development role in March 2007. The latest progress report from Ian Jones is attached as appendix 1.

Well-Being Fund

7. As the Well-Being Fund has been fully allocated for 2006/07 no meeting was held. There will be a working group meeting in advance of the March Area Committee to consider any underspends from 2006/07 and commissioning proposals for 2007/08 Well-Being Fund allocations.

Recommendations

8. The Area Committee is requested to note the contents of this report.

Youth Development Work – progress to 14th December 2006

Volunteers:

- Volunteers feeding into Youth Service Induction and other training through partnership working.
- Table below shows actual volunteers CRB checked:

Volunteers already CRB'd & awaiting confirmation	Volunteers cleared to work	Volunteers not cleared	Totals
7	14	2	23

(Other volunteers have either moved on to paid work or declined volunteering opportunity)

Yag-Mag (Mapping Exercise):

- Carried out requests and adapted accordingly from previous Youth Issues Group.
- Contacted all voluntary agencies via telephone and/or email.
- Spoken verbally to voluntary groups.
- Not all groups requested visit/meeting.
- All groups updated information accordingly.
- A5 folders received and ready to fill with Yag-Mag leaves.
- Finalizing any last details through January Youth Issues meeting.

Voluntary Sector Capacity Building:

(Groups supported per ward identifying supported requested – others not requested at present time)

Roundhay

- 3-Churches (new provision, partnership work, CRB's, volunteers)
- North Leeds Cricket Club (funding, youth volunteering, partnerships)
- Leeds Tigers Basketball (venue, volunteers)
- Harehills Place Sports Association (Volunteers, partnerships)
- Friends of Gledhow Valley (partnerships)

Moortown

- Moortown Baptist Church (partnerships, funding, youth volunteering, youth participation/consultation, sharing practice, shared training)
- Queenshill Tenants & Residents Association (partnerships)
- The Zone Youth Club (Youth participation/consultation, policies & procedures, training, funding, activities, partnerships, sharing practice)

- Moor Allerton Sports & Social Club (promotion, partnerships)
- Stainbeck Community Hall (promotion, partnerships)
- Moorlands TRA (possible provision)
- Headingley Hawks (awaiting app. time from committee)
- Woodhouse Cricket Club (requested in the New Year)

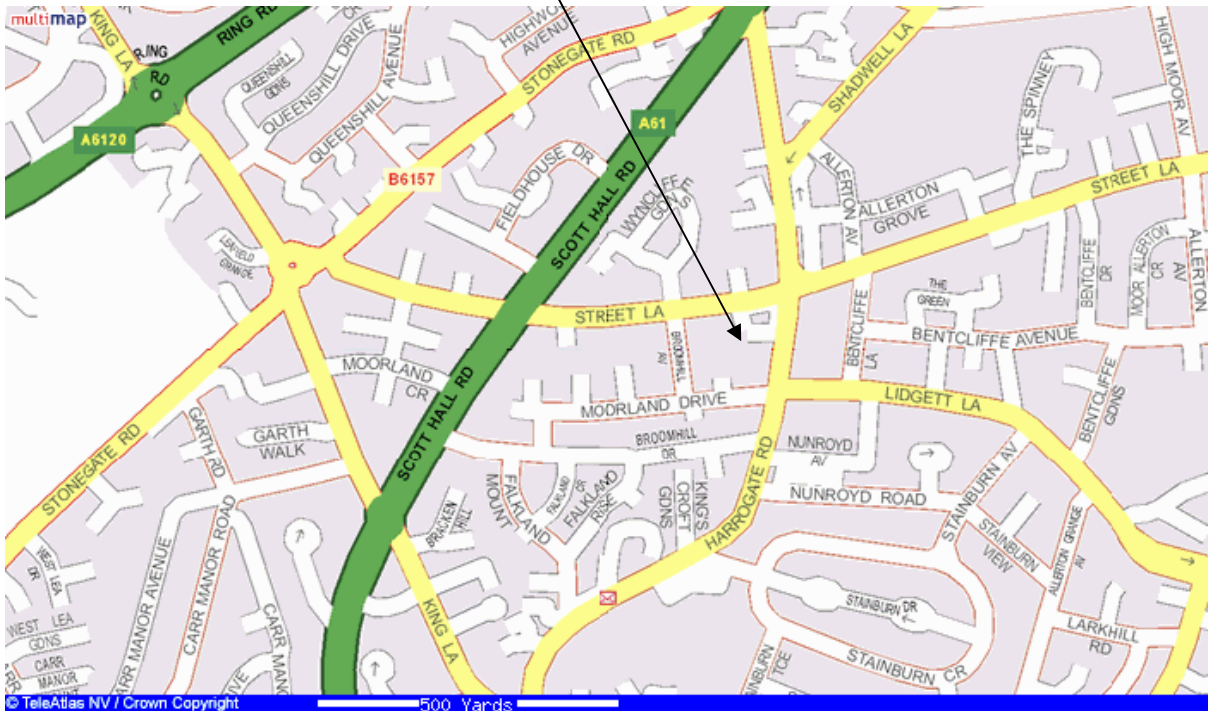
Chapel Allerton

- 7 Estates / Meanwood Youth Provision Group (child protection/CRB guidance, training, promotion of holiday activities)
- Candy Stripe (youth action/volunteering, group identity, youth committee, funding, youth participation/consultation)
- Beckhill Estate (volunteers, CRB's)
- Sikh Centre (constituting group, bank accounts, CRB's, training, programme planning, funding, partnerships)
- Islamic Centre (new provision, constituting group, bank account, funding, programme planning, youth training)
- Corner Stones (awaiting invite from group)
- Urban Fusion (constituting group, CRB's, child protection, programme planning, funding, partnerships)
- Leeds Reach (requested in the New Year)

Inner North East Youth Forum:

- CAYA – Chapel Allerton Youth Action now meet regularly (funding secured for activities/events). *(For further information contact: Adrian Lee, 07891-271020.)*
- Moortown and Roundhay youth forum work currently in process. *(For further information contact: Derek Lawrence, 07891-271012.)*
- Currently creating links with North East youth forum with other youth participation groups; e.g; School Councils, ROAR, Leeds Youth Council, Inter Faith Forum, Youth Committees etc.

Prout Conference Centre, St Gemma's Hospice, Harrogate Road, LS17



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